

# Health District

OF NORTHERN LARIMER COUNTY

## Position Description

<b>Position Title</b>	<b>Psychiatric Nurse Practitioner - Community Based</b>
<b>Department</b>	<b>Mental Health and Substance Use Connections - CAYAC</b>
<b>Salary Grade</b>	<b>PNP</b>
<b>Reports To</b>	<b>CAYAC Psychiatrist</b>

### Position Overview

The Community Based Psychiatric Nurse Practitioner is responsible for providing brief psychiatric services to children, adolescents, and young adults. This includes initial psychiatric evaluations, diagnosis, medication management and follow up care. As part of the CAYAC multi-disciplinary team, the Psychiatric Nurse Practitioner will work with community partners to help ensure clients and families receive exceptional and timely attention to their behavioral health and substance use needs and help with reducing barriers to ongoing behavioral health care and services. This position provides approximately (75%) clinical care and (25%) is designated for administrative tasks, including collaboration with community partners and the CAYAC team.

### Supervision and Fiscal Responsibilities

This position has no supervisory or fiscal responsibilities.

### Examples of Duties

- Provides initial direct psychiatric patient care for children, adolescents, young adults, and their families. Services are primarily provided in person, though there is the ability to provide services via telephone, or telehealth as needed/appropriate and in compliance with state regulations.
  - Conducts the evaluation and makes treatment recommendations based on the initial evaluation.
  - Develops a diagnosis as appropriate.
  - Provides initial medication education, recommendations and medication management services until the client is connected to appropriate on-going community providers.
  - Works with the CAYAC multi-disciplinary team to develop a treatment plan that includes recommendations for ongoing care and transition plans to the appropriate level of care and community providers.
  - Provides medication consultation to community providers and offers re-assessment services as needed or when requested by community providers.
- Follows all procedures with regards to documentation for client interactions and utilizes CAYAC medical records software. The expectation is to complete all documentation within 24 hours.
- Keeps abreast of current, best practice clinical, technical, and professional trends and developments impacting duties and disseminates this information to appropriate personnel as indicated.
- Maintains updated knowledge of, and follows, laws and regulations governing the practice of psychiatry in Colorado.
- May provide services and follow service policies and procedures at community partner locations to help reduce access barriers for clients and their families.
- Develops and maintains positive, professional, and productive relationships with consumers, the public, other agencies, co-workers, and supervisors.

### Qualifications

- Licensed NP in State of Colorado
- Active DEA license

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- A minimum of two (2) years of clinical experience providing exceptional child and adolescent psychiatry services as part of a multi-disciplinary team in an outpatient or inpatient setting.
- Professional Liability Insurance
- Continues to meet requirements to practice medicine within medical specialty for which they are certified.
- Knowledge of diversity, equity, and inclusion with ability to engage, communicate, interact, and work effectively and cooperatively with people of different backgrounds, identities, and culturally diverse communities.
- Ability to effectively interact, work, and develop meaningful relationships with people of diverse backgrounds, including cultural, beliefs, customs, socioeconomic status, abilities, genders, and gender identities.
- Ability to work with and be sensitive to the needs of those with physical and behavioral health conditions.
- Significant knowledge and ability to expertly diagnose and treat child, adolescent, and young adult behavioral health and substance use disorders.
- Significant knowledge of key approaches to prevention, early intervention, treatment, and harm reduction related to behavioral health and substance use disorders, specifically focused on children, adolescents, and families.
- Knowledge of and willingness to stay current on and utilize evidence-based practices in psychiatry and psychiatric medication management.
- Superior ability to leverage strong relationships, based on trust and respect to improve the delivery of psychiatric care in the community.
- Ability to maintain confidentiality with protected client information.
- Superior verbal and written communication skills. Written communication skills include ability to synthesize complex information into concise, organized, and understandable client records and a commitment to keep accurate and complete records utilizing the medical record software.
- Written and oral fluency in English required, Spanish language is preferred.
- Intermediate skills in Microsoft Office Suite (Word, Excel, PowerPoint, and Outlook).
- Must comply with infection control policies for this position. Requirements include providing documentation of MMR, Varicella, and Tdap immunizations and compliance with tuberculosis training, screening, and testing on hire.
- Requires reliable transportation; valid driver's license and auto insurance if reliable transportation is by personal automobile.

The above job definition information has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. Job duties and responsibilities are subject to change based on changing business needs and conditions.

### **Work Environment**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must have close visual acuity to perform activities such as: preparing and analyzing data and figures, viewing a computer monitor, extensive reading.
- Must be able to sit or stand for prolonged periods.
- Must have eye-hand coordination and manual dexterity sufficient to operate a computer keyboard, telephone, photocopier, and other office equipment.
- Must have the ability to move from place to place on the job.
- Must have the ability to communicate information and ideas verbally so others will understand.

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**General Benefits Description** - For qualifying employees, the Health District provides paid time off, medical, and dental insurance, life, and disability insurance, 401(a) employer match, and a robust employee wellness and recognition program. Vision insurance and an additional pre-tax retirement plan are offered. A complete list of benefits can be found on the Health District website.

**Equal Opportunity Employer** - The Health District is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, ethnic or national origin, ancestry, age, sex, pregnancy, disability, genetic information, veteran status, gender, marital status, sexual orientation, gender identity or expression, religion (creed), political beliefs, or any other characteristic protected by federal, state, or local laws.