



BOARD OF DIRECTORS MEETING

**September 25, 2018
4:00 pm**

Health District of Northern Larimer County
120 Bristlecone Drive
Fort Collins, CO



BOARD OF DIRECTORS MEETING

September 25, 2018

4:00 pm

Health District, 1st Floor Conference Room

AGENDA

4:00 p.m. **Board Refreshments**

4:05 p.m. **Call to Order; Introductions; Approval of Agenda**.....Michael Liggett

4:08 p.m. **PUBLIC COMMENT**

Note: If you choose to comment, please follow the "Guidelines for Public Comment" provided on the back of the agenda.

4:10 p.m. **PRESENTATIONS**

- Connections/CAYAC.....Lin Wilder (and staff)
- Community Impact Team: Long-Term Changes in Mental HealthLin Wilder (and staff)
- Policy: Legislative Process Alyson Williams

5:05 p.m. **DISCUSSION & ACTIONS**

- Policy: Legislative Proposals Regarding Mental Health Alyson Williams
- Resolution 2018-16 RE: Larimer County Mental Health Services Ballot Issue.....Michael Liggett
- New Compass Advisory Committee Members- Approval..... Julie Estlick
- Budget Process Carol Plock
- Medicaid Billing RequirementsLorraine Haywood
- City URA: New Project Chris Sheafor

5:55 p.m. **UPDATES & REPORTS**

- Executive Director Report Carol Plock
- UCHealth-North/PVHS Board Liaison Report Faraz Naqvi

6:10 p.m. **PUBLIC COMMENT (2nd opportunity) See Note above.**

6:15 p.m. **CONSENT AGENDA**

- Approval of the August 28, 2018 Board Meeting Minutes.
- Approval of the August 2018 Financials (?)
- Resolutions to Approve Signators:
 - 2018-03 Colotrust PLUS + Financial #CO-XX-XX97-8001
 - 2018-04 Colotrust PLUS + Financial #CO-XX-XX11-8001
 - 2018-05 Colotrust PRIME + Financial #CO-XX-XX27-4001
 - 2018-06 Colotrust PLUS + Financial #CO-XX-XX27-8001
 - 2018-07 First National Bank #XXX4934
 - 2018-08 First National Bank #XXXX0218
 - 2018-09 First National Bank #XXX6405
 - 2018-10 First National Bank Savings #XXXX7351
 - 2018-11 Certificate of Deposit Accounts
 - 2018-12 Access to Safe Deposit Boxes XX19 and XX42
 - 2018-13 Access to Safe Deposit Box XX19
 - 2018-14 Access to Safe Deposit Box XX46
 - 2018-15 Access to Safe Deposit Box XX42

6:20 p.m. **ANNOUNCEMENTS**

- October 23, 4:00 pm, Board of Directors Regular Meeting (cancel?)
- Monday, October 29, Board of Directors Retreat

6:25 p.m. **ADJOURN**

■ MISSION ■

**The Mission of the Health District of Northern Larimer County is
to enhance the health of our community.**

■ VISION ■

- ❑ District residents will live long and well.
- ❑ Our community will excel in health assessment, access, promotion and policy development.
 - Our practice of **assessment** will enable individuals and organizations to make informed decisions regarding health practices.
 - All Health District residents will have timely **access** to basic health services.
 - Our community will embrace the **promotion** of responsible, healthy lifestyles, detection of treatable disease, and the **prevention** of injury, disability and early death.
 - Citizens and leaders will be engaged in the creation and implementation of ongoing **systems and health policy development** at local, state, and national levels.
 - Like-minded communities across the country will emulate our successes.

■ STRATEGY ■

The Health District will take a leadership role to:

- ❑ Provide exceptional health services that address unmet needs and opportunities in our community,
- ❑ Systematically assess the health of our community, noting areas of highest priority for improvement,
- ❑ Facilitate community-wide planning and implementation of comprehensive programs,
- ❑ Educate the community and individuals about health issues,
- ❑ Use Health District funds and resources to leverage other funds and resources for prioritized projects, and avoid unnecessary duplication of services,
- ❑ Promote health policy and system improvements at the local, state and national level,
- ❑ Continuously evaluate its programs and services for quality, value, and impact on the health of the community,
- ❑ Share our approaches, strategies, and results, and
- ❑ Oversee and maintain the agreements between Poudre Valley Health System, University of Colorado Health and the Health District on behalf of the community.

■ VALUES ■

- ❑ Dignity and respect for all people
- ❑ Emphasis on innovation, prevention and education
- ❑ Shared responsibility and focused collaborative action to improve health
- ❑ Information-driven and evidence-based decision making
- ❑ Fiscal responsibility/stewardship
- ❑ An informed community makes better decisions concerning health

GUIDELINES FOR PUBLIC COMMENT

The Health District of Northern Larimer County Board welcomes and invites comments from the public. If you choose to make comments about any agenda item or about any other topic not on the agenda, please use the following guidelines.

- **Before you begin your comments please:** Identify yourself – spell your name – state your address. Tell us whether you are addressing an agenda item, or another topic.
- **Limit your comments to five (5) minutes.**

Community Impact Team (CIT) Current Priorities and Projects (Fall 2018)

MHSU Alliance

Collectively identify issues and drive improvements in behavioral health

- Ensure that we have a strong Mental Health and Substance Use Alliance structure, plan and engaged membership
- Organize, facilitate and focus the work of the MHSU Alliance to implement prevention, early intervention, treatment and harm reduction strategies

Fill Gaps in MH and SUD Services

- Identify and fill critical gaps in behavioral health service in Larimer County.
- Quantify gaps and their impact
- Recommend specific best-practice approaches to filling gaps.
- Educate community on gaps and recommendations.

Transform Perceptions and Tx of SUDs

- Change the way that we view and treat SUDs/addiction across the community
 - SummitStone & Criminal Justice Grant (assessment of knowledge, skills, attitudes & practices; culture change; best practice implementation)
 - Work with system-wide sectors to transform approaches
 - Public awareness campaign

Address the Opioid Epidemic

- Prevent deaths from overdose through Naloxone Education and Distribution
- Develop a more coordinated and effective system for Medication Assisted Treatment (MAT) provision (Hub and Spoke, etc.)
- Improve MAT and Naloxone utilization in criminal justice system

Improve our approach to frequent utilizers

- Improve outcomes and reduce community costs for frequent utilizers of acute, crisis and high cost services.
- Improve ability to share data to identify and plan for frequent utilizers
- Explore innovative funding strategies such as Pay for Success

Impact Policy

- Monitor, research and take action on key legislative and policy issues.
- Educate and build relationships with policy makers.
- Facilitate local implementation of new legislation, regulations and policies

Other Projects

- **Zero Suicide:** Reduce suicide deaths through expansion of Zero Suicide Model throughout Larimer County (includes internal implementation of model at the Health District)
- **ACT/IDDT:** Assertive Community Treatment/Integrated Dual Disorder Treatment support and monitoring
- **0-5:** Improve socio-emotional development for ages 0-5

Other Community Impact

HealthInfoSource Redesign and Redevelopment

- Improve community access to health information, resources and services
- Help community members make good health decisions

Regional Health Connector

- Improve physician connection to behavioral health, tobacco, vaping and marijuana resources and services through toolkit and provider resource website
- Improve communication between BH and PCPs
- Encourage physician screening for SUDs & SBIRT through increasing physician knowledge of expanded SUD services at Connections and in community

Pain Management

- Identify and recommend ways that our community might improve our approach to people with chronic pain.
- Depending on local interest, facilitate work towards implementation of changes and improvements

Connections Program Current Services & Focus Areas

Direct Service

Connections Adult Team

- Improve access to mental health and substance use disorder care through providing answers, options and support:
 - Screening and needs assessments for mental health and substance use disorders/addiction
 - Brief intervention (bridge to services & increase readiness)
 - Care coordination and navigation
 - Identification of treatment options and connection to services
 - Connection to affordable services
 - Encourage PCP screening of patients for BH through direct assistance with next steps for patients (further screening, connection to services)
 - Follow-up and ongoing assistance

Child, Adolescent and Young Adult Connections Team (CAYAC)

- Help youth and families access services by reducing barriers, helping navigate system, providing interim services and connecting to long term assistance:
 - Screening and needs assessments
 - Psychological testing and psychiatric medication evaluation
 - Brief intervention, care coordination and navigation, connection to services, providers and support
 - Liaison with Poudre School District
 - Work with PCPs to assess and assist patients
 - Parent and family education, information and support
 - Follow-up and ongoing assistance

Other Connections Services and Activities

- Increase community awareness of mental health related issues and resources and help providers maintain strong knowledge and skills
- Community and parent education series
- Mental Health First Aid, Youth Mental Health First Aid, MHFA for public safety
- Question, Persuade Refer classes
- Provider education
- Quarterly Therapist Networking and Training (TNT) events
- Youth Provider TNTs
- Assist community in times of disaster and with critical incidents

Community Impact Team (CIT) Selected Accomplishments and Activities (So Far in 2018)

MHSU Alliance

Collectively identify issues and drive improvements in behavioral health

- Completed MHSU Alliance membership survey and identification of ways to better engage members and improve processes resulting in new approaches.
- Developed contact list of hundreds of individuals interested in future involvement with MHSU Alliance (from participants in "Rethinking Addiction" event).
- Developed array of informational materials on priorities to share at events.

Fill Gaps in MH and SUD Services

- Completion of updated report, "What Will It Take: Solutions to Mental Health Service Gaps in Larimer County" in April
- Development and distribution of 4-page graphic report summary to nearly 1,000 recipients
- "What Will It Take" report was included in Larimer County's Master Plan and spurred ballot measure
- Over 400 individuals received presentations of report findings and recommendations

Transform Perceptions and Tx of SUDs

- Developed & implemented assessment of knowledge, skills, attitudes and practices for SummitStone and parts of Criminal Justice system.
- Developed and now implementing phase one of process improvement plans with SS and CJ
- Over 450 people attended "Rethinking Addiction" event/training in May to rave reviews; over 900 views of event video
- Public awareness campaign (Changing Minds) developed and implementation begun

Address the Opioid Epidemic

- Contributed to SAMHSA grant proposal to improve MAT in No. Colorado through Hub & Spoke model. \$1.5 million received to implement over 3 years.
- MAT presentations made to Community Corrections leadership and County judges
- Successfully engaged jail around potential for a MAT pilot
- Engaged State Probation in getting naloxone into every Probation office
- Naloxone training and distribution of 100s of kits throughout County
- 250 attendees at "Overdose Awareness Day" and over 70 Naloxone kits distributed.

Improve our approach to frequent utilizers

- Received "Administrative Data Pilot" grant and began work with TA providers and wide range of sectors (law enforcement, criminal justice, housing, hospital, treatment, etc.) to create a data repository and improve data sharing.
- Working on developing a Demonstration Project following the FUSE model (Frequent Utilizer Systems Engagement) that may pave the way for a Pay for Success project.

Impact Policy

- Helped develop and submit input on opioid bills
- Testified on HB1136 which was passed
- Developing MHSU policy agenda to be shared with policy makers through legislator education.
- Continue to work to guide and facilitate implementation of previous legislation in community (Naloxone standing orders and Zero Suicide)

Other Projects

- Zero Suicide:**
 - Organized and hosted local training in Zero Suicide model which was attended by 70+ individuals (including HD staff) who will bring model back to their organizations for implementation.
 - Began implementation of Zero Suicide model at Health District
- ACT/IDDT:** Increased our nursing and psychiatric FTE for this program, enabling expansion of caseload; supported staff training

Other
Community
Impact

HealthInfoSource Redesign and Redevelopment

- Worked with vendor to complete a blueprint for the redevelopment of Healthinfosource.com; including hosting a number of focus groups and interviews to gather public and professional needs and interests in online health information.

Regional Health Connector

- Developed and currently sharing well-received toolkit for PCP offices and others related to tobacco, vaping, marijuana and behavioral health resources.
- Worked with Health Department to develop provider resources website Developed a form and process to help facilitate better communication between BH providers and PCPs. Piloted and implementing in fall with provider training event.
- Working with Connections to develop outline of expanded Connections SUD services available and outreach to physicians

Pain Management

- Completed update of original pain report to include new research and guidelines
- Began service mapping of local pain-related resources and providers.

Connections Program Selected Accomplishments and Activities (So Far in 2018)

Connections Adult Team

- Over 2,300 individuals received services in 6 months (75% above target)
- Over 11,000 services provided in 6 months (150% above target)
- Twelve staff attended Clinical Assessment and Management of Suicide (CAMS) training enabling us to implement this evidence-based suicide risk management protocol at Connections.
- Through various trainings, staff are adding new knowledge on working with addiction and substance use disorders, including screening and assessment, harm reduction approaches, and understanding MAT resources in Larimer County.
- Developed list of MAT providers and resources in Larimer County
- Developing outreach to physicians around expanded SUD offerings at Connections

Child, Adolescent and Young Adult Connections (CAYAC) Team

- Of the total 11,000 services provided in 6 months, over 6,000 were for youth and families through the CAYAC team.
- Completed a process improvement review resulting in changes that enabled program to increase capacity and avoid waitlists, and the ability to add 8 new referring schools in the fall.
- Hosted two-part class on parenting children with ADHD
- Developed Spanish-speaking Parent Education class which began in August.
- 92% of respondents reported being helped by the services and information quite a bit or a great deal and 99% reported being very or somewhat satisfied.
- Piloted a successful "ADHD clinic" for families.

Other Connections Services and Activities

- Hosted community education events on eating disorders, adult ADHD, anxiety, etc.
- Facilitated eight MHFA classes in 6 months with 86 participants trained, including two MHFA for public safety classes)
- Six Question, Persuade, Refer classes have been scheduled with three held so far.
- 150 participants in first two Therapist Networking and Training events (so far) and 31 participants in the first Youth-related TNT
- Provided critical incident stress debriefing or other response to community members involved in several critical incidents in community.

Direct Service



RESOLUTION TO SUPPORT THE PASSAGE OF A LARIMER COUNTY BALLOT ISSUE IMPOSING A 0.25% COUNTYWIDE SALES AND USE TAX FOR THE PURPOSE OF PROVIDING MENTAL HEALTH CARE SERVICES FOR RESIDENTS OF LARIMER COUNTY

Resolution 2018-16

WHEREAS, the term “mental health” refers to cognitive, behavioral, and emotional wellbeing that can affect daily life, relationships, psychological resilience and even physical health; and

WHEREAS, mental illness and substance use disorders are treatable chronic health conditions; and

WHEREAS, mental illness and substance use disorders are serious health issues for one in five people in Larimer County, including children, teens, adults and seniors; and

WHEREAS, although great strides have been made, many of our district residents experience the negative effects of mental health issues themselves or through family members, neighbors or friends; and

WHEREAS, comprehensive, community-based services that respond to those with mental health needs are cost-effective, and access to necessary medication and appropriate treatment helps prevent individuals from ending up in emergency rooms and the criminal justice system; and

WHEREAS, the provision of a continuum of mental health services in our community is critical to individuals, families, schools, businesses, law enforcement and healthcare providers, and there is a strong and growing body of evidence that supports the cost effectiveness and benefits to communities that have successfully implemented continuums of mental health and related care; and

WHEREAS, on July 24, 2018, the Board of County Commissioners of the County of Larimer adopted Resolution No. 07242018R013, which placed on the November 6, 2018, general election ballot a ballot issue that, if passed, would increase the County’s sales and use taxes by one quarter of one percent (0.25%), with the revenue from such tax being used to provide detox, behavioral and mental health care services and facilities to residents of the Health District and Larimer County; and

WHEREAS, Larimer County taxes would be expected to increase by \$19,000,000 in 2019, and by whatever additional amount is raised annually thereafter for 20 years; and

WHEREAS, the Board of Directors of the Health District of Northern Larimer County finds that the funding provided by this tax would be an investment in significantly improving the health of the residents of the Health District and Larimer County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HEALTH DISTRICT OF NORTHERN LARIMER COUNTY as follows:

Section 1. That the Board of Directors hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That for the reasons set forth above, the Board of Directors fully supports the passage of the Larimer County ballot issue described herein.

Section 3. That the Board of Directors urges every Larimer County registered voter to vote "YES" on the November 6, 2018 ballot issue to increase sales and use taxes by 0.25% to support mental health care services in Larimer County.

ADOPTED, at a regular meeting of the Board of Directors of the Health District of Northern Larimer County this 25th day of September, A.D. 2018.

Attest:

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison



September 21, 2018

To: Health District Board of Directors
From: Julie Estlick, Communications Specialist
Re: Prospective *Compass* Advisory Committee members

We are pleased to present to you for consideration three candidates to fill vacancies on the Health District *Compass* Advisory Committee. The committee, which meets quarterly, gives the communications team useful feedback and story ideas for future issues of *Compass*.

The committee has eight members, including myself as editor, Kristen Gilbert as graphic designer, and two other Health District representatives. The remaining four are interested members of the community. Terms are staggered to keep a mix of veterans and newcomers. The current vacancy is for two Health District employees and one community member.

In the charter for the Advisory Committee, we ask that prospective members commit to a term of one year, with the option of continuing on for one more year. The charter also states that the Health District Board of Directors gives final approval of all committee members.

We propose the following people to fill these vacancies:

Jessica Shannon is the resource development coordinator for the Health District and works closely with our grant-funded programs and the Health District's Communications Team to communicate program successes and future needs. In addition to her grant-writing skills, Jessica holds a bachelor's degree in journalism and media communication from Colorado State University and had extensive experience in newswriting, online storytelling, and web design for the Larimer Humane Society, Food Services of America, and Mental Health Partners before coming to the Health District. She is also a professional photographer, the mother of two young sons, and a volunteer with Respite Care.

Sarah Morales is the outreach and education specialist for Larimer Health Connect, responsible for online content for the webpage and social media in addition to her work out in the community. Sarah collaborates with the Health District's Communications Team on external communications around Open Enrollment, upcoming events, and public education around health insurance coverage and support. Sarah has served in various roles as a health and wellness professional for public and private nonprofits in the community, including organizing and participating in public health initiatives. She is also a volunteer for National Alliance for Mental Illness (NAMI) and organizes and leads

outdoor adventure trips for a local LGBT Hiking Group. Sarah is the parent of three adult sons.

Flo Holt is a psychotherapist and consultant running her own practice in Fort Collins. Flo also serves as a volunteer for the Larimer County Disaster Mental Health Team, the NoCo EMDR Trauma Recovery Network, and the local Red Cross. She is a former bank vice president. Flo was recommended for the Advisory Committee by a regular contributor to *Compass*.

The other current advisory committee members are:

- **Julie Estlick**, *Compass* editor
- **Kristen Gilbert**, *Compass* graphic designer
- **Julie Wenzel** – Outreach coordinator for City of Fort Collins Neighborhood Services (former education and outreach coordinator for Larimer Health Connect)
- **Carolyn Andrews** – active community volunteer, retiree
- **Timothy Ryan** –Coordinator for One Health Institute at Colorado State University (former Health District Population Health Analyst)



**BOARD OF DIRECTORS
MEETING
August 28, 2018**

**Health District Office Building
120 Bristlecone Drive, Fort Collins**

MINUTES

BOARD MEMBERS PRESENT: Michael D. Liggett, Esq., Board President
Molly Gutilla, MS DrPH, Board Vice President
Celeste Kling, Board Secretary
Joseph Prows, MD MPH, Board Treasurer
Faraz Naqvi, MD, Liaison to UCHealth-North/PVHS Board

Staff Present:

Carol Plock, Executive Director
Karen Spink, Assistant Director
Bruce Cooper, Medical Director
Richard Cox, Communications Director
Julie Estlick, Communications Specialist
Brian Ferrans, CIT BH Strategy Manager
Lorraine Haywood, Finance Director
Pam Klein, Communications Project Specialist
John Newman, Interim Dental Director
Vivian Perry, HealthInfoSource Project Mgr

Jessica Shannon, Resource Development Coord
Chris Sheafor, Support Services Director
Nancy Stirling, Assistant to Board & ED
Dana Turner, Dental Services Director
Lin Wilder, Community Impact Director
Alyson Williams, Policy Coordinator

Others Present:

Mary Merritt, NerdyMind
Matt Rakowski, NerdyMind

CALL TO ORDER; APPROVAL OF AGENDA

President Michael Liggett called the meeting to order at 4:05 p.m. It was noted that newly appointed board member Ms. Celeste Kling was officially sworn in on August 14, 2018. There were no changes to the meeting agenda.

PUBLIC COMMENT

None.

PRESENTATIONS AND POSSIBLE ACTIONS

HealthInfoSource.com “Blueprint”

At the last board meeting, staff discussed results of focus group findings around potential HealthInfoSource (HIS) redevelopment. Today’s presentation is to provide a “blueprint” for the board of a potential approach to a redesigned and improved HIS website. The Health District has contracted with vendor NerdyMind to: evaluate needs and interests of target users; identify key features, functionality and content; recommend flow and navigation options; and offer platform recommendations. Ms. Mary Merritt, President and CEO of NerdyMind, attended this meeting to provide an overview of what they learned and a proposed blueprint and recommendations to redesigning and improving the website. Ms. Merritt reviewed with the board the importance of

comprehensive advance planning, the concept of a minimum viable product (MVP) – providing a foundation that allows for multiple options in the future, and the specific step-by-step process that has proven to be effective for their work. She then reviewed the intense work that was done to determine website usage, functionality, and approach (key features, user scenarios, user personas, user mind maps, keyword research, navigation planning, wireframes, search engine optimization, technical requirements, data flow documentation, etc.).

Just a few of the critical key features included a guided search/question tree, advanced search filtration, map functionality, allowing for groups and notes, ability to save searches and send them to clients, calendar functionality, etc. Anticipated users include community members, professional users (care coordinators and providers needing to make referrals, and the administrator(s). Users could vary widely; a few examples included: Community users could be parents, individuals, care takers; professional users could include care coordinators, health and human services organization staff members working with clients, school personnel, behavioral health providers, people from the medical community, etc. Search engine optimization would be helped due to the website already having strong ‘domain authority.’

She also showed some examples of wireframes – which are *not* what web pages would actually look like, but show content hierarchy, give a sense of the information and features they might include, and how navigation around the site might occur. The pages are designed to be meaningful, to provide several different ways of looking up information (adapting to different styles of people’s search approaches), and easily utilized by health care professionals as well as the general public. They would be easily viewable on mobile, and users could create saves and favorites. Users could also create their own groups, which was a feature strongly recommended by care coordinators. Maps would be very flexible, and could show, for example ‘urgent care center near me that’s open now.’ Input from focus groups was that a robust filtering ability would significantly increase its value; that is part of the plan.

As part of the project, NerdyMind was asked to research and review the best platforms for this utilization, including whether it would be possible to use existing systems or if building a new system would be needed. There are a few existing platforms, but their searches (as well as those of staff) have not uncovered any that have anything close to the features that potential users are requesting. They are closed source systems, so they can’t be changed, and they didn’t have the functions that are being envisioned, nor the ability to adapt the product to meet our needs in the future. NerdyMind offered suggestions of platforms for the front end content management system and for the back end system, based on multiple factors such as security, scalability, speed, widely developed, robust, and much more. If the District decides to go with a redesigned and significantly improved website, and once it has resolved critical issues required before design begins, the design, development, and training/launch is estimated to take approximately 35 weeks to complete, and a ballpark budget for the vendor would be about \$59,000 - \$88,000.

Board Comments/Questions: The Board had several questions and comments:

- Using key word data, is there a way to estimate utilization, or, for example, an area that is particularly being used versus not being used? Could we generate a potential return on investment based on estimated number of users? NerdyMinds did not perform that exact analysis yet; it may be possible, but there will be some limitations. For example, local searches vs. national may not allow for enough detail; you can sometimes see demographics, but sometimes not. A challenge is how to measure the value of assisting a

person in finding the right health (vs. increasing the sale of a product). We can think about this more.

- There have been some comments about concerns with costs, and yet, as a physician, I would use this. If the Health District chooses to move forward with this project, we will need to be sure that we can explain the expenses and the benefits.
- Will there be on-going support after the application is built? Support can be provided through either monthly contracts, or pay as you go options.
- Does the site have non-English language support? That has not been planned yet but could be added in the future.
- What about HIPAA compliance? If you had groups where care coordinators could chat with one another, would it be compliant? No sensitive information would be stored on the server; any communications would actually be done utilizing the provider's email system, and there would have to be careful standards about what notes could be shared.
- How long can we rely on your range of cost? The range is locked in until the board makes a decision on whether to pursue this approach or not.
- How did you design the user personas? User personas were based on information gathered from the project team, focus groups, and interviews with consumers and staff members.
- If done right, could this effectively replace Connections? It is more meant to be a tool for the Connections staff and for the community. Mental health is so complex that there will still be a need for consultations, assessments, and referrals.

There are many issues that would still need to be resolved before the design stage could begin, and worked on during design and development, such as the project scope, information architecture (including taxonomy), exact content, and other planning – such as maintenance, liability, training, marketing plan, performance measures, etc. Processes and disclaimers for limiting liability are important, and our counsel should weigh in. In addition to vendor development, staff time to develop the exact features, collect updated data in the appropriate forms, perform user testing, marketing costs, and other developmental costs would result in a total preliminary ballpark budget for the development year in the neighborhood of \$225,000 more than is currently spent on healthinfosource.com. For ongoing years, an initial ballpark estimate is a cost of about \$130,000 more than is currently spent.

In order to allow time needed to address these open issues and conduct in-depth internal planning, decision-making, budgeting, and preparation for content gathering and development, etc, staff proposes that the actual design and development phase of the project not begin until January 1, 2019.

In summary – While there are some challenges and additional steps that need to be taken, it is doable! The impact would be significant improvement in content, functionality, ease of use, and customizability, and multiple features that don't currently exist, and input from community members, professional users, care coordinators, listed professionals, and Health District staff is that the changes would provide significant improvements in getting people linked to the health services best able to meet their needs. The staff question was whether we should move into the next stage of developing this project further so that it could be included in the 2019 budget for the board's consideration, and so that the open issues could be worked on in the remainder of this year?

Dr. Naqvi commented that this project is not only important, but also absolutely necessary. This could become the very foundation for the Health District – helping people to access information and services, and what can keep the organization alive, moving forward, relevant, and relatable.

MOTION: To direct Staff to move forward with continuing to develop the HealthInfoSource redevelopment plan, including the creation of a 2019 budget proposal for consideration during the budget process, and continued work on the open issues, in preparation for the potential launch in 2019 if approved in the budget.

Motion/Seconded/

Board Discussion: Ms. Gutilla commented that this is a lot of money to commit to a project where there is no scientific evidence that says building a website improves health. She noted that if we do allocate money to this effort, we need to make sure that we evaluate it; we owe it to the public. Staff response was that the program would definitely be evaluated; they noted that in other health programs, measuring direct health outcomes is not always possible (for example, even with our prescription assistance program, we are measuring the ability to take the medication rather than the actual health outcome), but there are some logical benefits that can be attributed from things like number of users and number of hits to specific locations or topics, user input, etc. The Board asked that staff take this into consideration as they move forward with the project and identify the connection between this project and the Health District's mission to enhance the health of the community.

MOTION: To direct Staff to move forward with continuing to develop the HealthInfoSource redevelopment plan, including the creation of a 2019 budget proposal for consideration during the budget process, and continued work on the open issues, in preparation for the potential launch in 2019 if approved in the budget.

Motion/Seconded/Passed Unanimously

DISCUSSIONS AND ACTIONS

Program Space: Continue to Lease or Buy?

Currently, the Health District leases out space for four programs: Connections, Larimer Health Connect, Advance Care Planning, and CAYAC. The question the board has asked staff to look into is whether it makes sense to continue to lease or consider buying our own space. Various options were looked at and consideration was given towards what the Fort Collins market looks like, the long-term needs of the programs, and cash flow projections for the next few years. Included in the meeting packet is a "Buy vs. Lease Analysis" document that summarizes the findings of the analysis, including information on 2019 Lease Cost Detail, Operating Cost Comparison between 2019 Lease Space and 2019 New Building purchase, 2020 Reserves Analysis, and a Lease vs. Purchase Analysis.

After a thorough review, staff recommends that the purchase of a building be deferred for at least four years (for several reasons which are outlined in the analysis). In the interim, staff recommends looking for leased space through 2022 that can consolidate the Connections and CAYAC programs in the same building, as well as maintain leases for Larimer Health Connect and Advance Care Planning in their current locations. Another analysis will be undertaken in

2021 for considering the possibility of constructing/renovating in 2022. The Board had no concerns with that approach.

Policy

The state's Opioid and Other Substance Use Disorders Interim Study Committee solicited recommendations from stakeholders throughout the state and Health District staff answered the call by coming together to formulate the recommendations included in an email sent to the Committee (included in meeting packet). Recommendations included: improve comprehensive assessments; increase evidence-based withdrawal, treatment, and recovery capacity; increase access to and utilization of medication-assisted treatment (MAT) and treatment; increase access to MAT in jails and prisons; increase access to naloxone for those within the correctional system; require continuing medical education on substance use disorders for all health professionals; incentivize psychiatrists to become board certified in addiction psychiatry; allow crisis stabilization units to accept individuals who are in a mental health crisis but also have a substance "on-board"; and consider a more comprehensive Federal 1115 waiver with more time for development of additional facets to address substance use disorders.

MOTION: To ratify the recommendations (approved by the chairperson in the interim between meetings) in the email sent to the Opioid and Other Substance Use Disorders Study Committee.
Motion/Seconded/Carried Unanimously

Health District Policy Scope – Each year there are so many different bills presented during the legislative session that impact health that it becomes necessary to have a clear process for identifying those issues that are most important for the Health District to pay attention to. Included in the meeting packet is a honeycomb diagram that represents the policy issues that are within the scope of concern for the Health District and aims to focus staff conversations on bills and to provide a reference to staff and Board members. The diagram is meant to be a visual representation of what policy areas staff are monitoring during a session. Issues closer to the core of the diagram are usually (but not always) a higher priority than those on the outer ring; issues that fall in the outer ring may be brought to the Board's attention if their potential impact is determined to be of importance to our mission and organization.

Approval of Contract for Re-carpeting 202 and 120 Bristlecone

In the 2018 budget, the Board approved \$100,000 for re-carpeting in the 120 and 202 buildings. The project was competitively bid and the total contract price is \$99,937. The project is expected to run throughout the month of September 2018. Per Board policy, contracts over \$50,000 require the Board's general approval.

MOTION: To approve the re-carpeting contract as proposed.
Motion/Seconded/Carried Unanimously

Dental Connections Transition: Incentive Pay

The need for the Dental Connections Program has reduced very considerably over the years, and as a result, so has the need for Dental Connections coordination. Currently there is a Dental Connections Coordinator position that is funded by a grant from the City of Fort Collins, Health District reserve funding, and .35 FTE of Health District operational funding. With the end of the grant from the City on September 30 and to streamline processes, the Dental Services Coordinator position is no longer needed at its current level and will end. Coordination and

eligibility services previously provided by the Coordinator will be assumed by the Dental Program Eligibility/Navigation Supervisor and an eligibility specialist. With the elimination of the Coordinator position, staff is asking the Board to approve a temporary incentive pay and outplacement policy in order to encourage the current Coordinator to remain in the position until the change occurs, and an outplacement assistance allowance to assist the person as they seek other employment. There is no ongoing policy concerning incentive pay; rather these situations have been handled on a case by case basis.

MOTION: To approve the Temporary Policy Regarding Incentive Pay and Outplacement Assistance for the Dental Connections Coordinator employee as proposed.

Motion/Seconded/Carried Unanimously

Nomination of Director to CO Special Districts Property & Liability Pool

Ms. Lorraine Haywood, the Health District's Finance Director, has been serving on the Colorado Special Districts Property and Liability Pool Board of Directors for several years. The Board is being asked to approve Ms. Haywood's nomination to continue with the Board. Ms. Haywood is a highly competent member of that board and it has been beneficial for the Health District having her serve on that Board.

MOTION: To approve Ms. Lorraine Haywood's nomination for the Colorado Special Districts Property and Liability Pool Board of Directors.

Motion/Seconded/Carried Unanimously

Fair Campaign Practices Act

With the mental health initiative going on the November ballot, board members and staff are reminded that as a political subdivision of the state, the Health District is limited in what it can do in regard to ballot initiatives. Included in the meeting packet are guidelines for Board Members and Staff Members, per the Fair Campaign Practices Act, on what they may and may not do as representatives of the Health District and as citizens.

Board Retreat Planning

Board President Liggett and Ms. Plock have been working together to brainstorm topics for the upcoming board retreat. Ms. Plock distributed a list of proposed topics and reviewed them with the Board; the board members had no additions. The retreat is scheduled for October 29; a location will be confirmed soon.

Election to replace Health District Board Vice President

Now that the Board has filled the vacant board position with Ms. Kling's appointment, the Board discussed who to fill the Board Vice President position vacated by previous board member Deirdre Sullivan. Dr. Prows nominated Dr. Gutilla for the Vice President position, which she accepted. This would open the Secretary position for Ms. Kling to fill.

MOTION: To appoint Dr. Molly Gutilla as Board Vice President and Ms. Celeste Kling as Board Secretary.

Motion/Seconded/Carried Unanimously

UPDATES & REPORTS

Executive Director Updates

Staff is excited to announce the new Dental Services Director is here, Ms. Dana Turner. Mr. John Newman, serving as Interim Director, will continue for a couple of months to assist with continuity, training and drafting the dental budget. In the conversion from the Medicaid Regional Care Coordinating Organization approach to the Regional Accountable Entity Approach, the state's Program Improvement Advisory committee (PIAC) membership will be changing. Ms. Plock has been on that committee since its inception, and it is unlikely that she will be re-appointed; however, she continues to chair the Improving and Bridging Systems Subcommittee of the PIAC, at least through the end of the year. Involvement in PIAC gives us good information for use in our work with our local Medicaid Accountable Care Collaborative (MACC) group.

Ms. Plock and Ms. Jenna Raymond, a Mental Health Specialist with the Connections program and certified Mental Health First Aid (MFHA) Trainer, were invited to present at the upcoming Special District Association conference on the topic of why it's important for employers to address mental health in the workplace, and useful trainings for organizations that teach individuals how to recognize and approach others who may be experiencing mental health or substance use issues: Mental Health First Aid and QPR (question, persuade, refer) trainings.

We have just received information about valuations for next year's budget. Income from property tax is lower than anticipated, mitigated slightly because income from Specific and Ownership taxes is going up. This will be a "down year" for the District – it is the second year after property assessments, so revenue increases are much more limited than in the first year after assessments. Because some dollars had been saved in the budget process for this year's budget, some limited pay increases will be available for 2019. The Board will receive the first draft of the budget by October 15; a final budget must be approved by December 15.

The Changing Minds campaign to educate people and change perceptions about substance use disorders kicked off at the New West Fest. "Brain Pods" were placed throughout the downtown area which held cards with addiction facts on them that people could take, with a link to the campaign web site. The next phase will include a traveling exhibition around Larimer County and eventually a treasure hunt.

UCHealth-North/PVHS Board Liaison Report

Dr. Naqvi gave an update on recent happenings with the UCHealth-North/PVHS health system. The system is paying more attention to the competitive environment in our region. United Health Care, which has opened an emergency room on College Ave., is the largest healthcare and insurance system in the world, and is moving to a Kaiser model. They are buying out private practices, which could drive physicians and consumers to their facilities. Locally they are employer-based and do not participate in Colorado's marketplace. Some insurers are driving lab testing out of hospitals and towards standalone services. And Banner Health recently partnered with the University of Texas MD Anderson Cancer Center to assist in providing cancer services at Banner's hospitals in Loveland and Greeley.

The UCHealth-North/PVHS Board had an initial conversation about the local mental health ballot initiative. Some board members were concerned about the tax; others were in support; no vote was taken yet. What would help would be knowing how many people would be served, what services would be provided, the costs, who will be running it, does the tax increase have an end date, etc. The Master Plan was just recently released and addresses many of those concerns.

PUBLIC COMMENT (2nd opportunity)

None.

CONSENT AGENDA

- Approval of July 20 and July 24, 2018 Board Meeting Minutes.
- Approval of June and July 2018 Financials.

MOTION: To approve the Consent Agenda as presented
Motion/Seconded/Passed 4-0 (Ms. Kling did not vote)

ANNOUNCEMENTS

- September 25, 4:00 pm – Board of Directors Regular Meeting
- November meeting and budget hearing changed from Nov. 13 to Nov. 8 (due to APHA)

EXECUTIVE SESSION

A motion was made to go into Executive Session.

MOTION: For the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, pursuant to §24-6-402(4)(e) of the C.R.S.
Motion/Seconded/Carried Unanimously

The Board retired to Executive Session at 6:15 p.m.

The Board came out of Executive Session at 6:23 p.m.

ADJOURN

MOTION: To adjourn the meeting.
Moved/Seconded/Carried Unanimously

The meeting was adjourned at 6:24 p.m.

Respectfully submitted:

Nancy Stirling, Assistant to the Board of Directors

Michael D. Liggett, Esq., Board President

Celeste Kling

Molly Gutilla, MS DrPH, Board Secretary

Joseph Prows, MD MPH, Board Treasurer

Faraz Naqvi, MD, Liaison to UCHHealth-North/PVHS Board

HEALTH DISTRICT
of Northern Larimer County
August 2018
Summary Financial Narrative

Revenues

The Health District is 0.6% ahead of year-to-date tax revenue projections. Interest income is 85.1% ahead of year-to-date projections. Lease revenue is at year-to-date projections. Yield rates on investment earnings increased slightly from the previous month from 2.07% to 2.08% (based on the weighted average of all investments). Fee for service revenue from clients is 3.9% ahead of year-to-date projections and revenue from third party reimbursements is 13.1% behind year-to-date projections. Total operating revenues for the Health District (excluding grants and special projects) are 0.7% ahead of year-to-date projections.

Expenditures

Operating expenditures (excluding grants and special projects) are 13.2% behind year-to-date projections. Program variances are as follows: Administration 7.0%; Board 58.9%; Connections: Mental Health/Substance Issues Services 21.5%; Dental Services 7.4%; Integrated Care 9.3%; Health Promotion 14.5%; Community Impact 7.4%; Program Assessment and Evaluation 6.2%; Health Care Access 14.8%; HealthInfoSource 14.5%; and Resource Development 14.9%.

Capital Outlay

Capital expenditures are 97.7% behind year-to-date projects due to the delay in the start of three major capital improvement projects.

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY

BALANCE SHEET

As of 8/31/2018

ASSETS

Current Assets:

Cash & Investments	\$10,207,607.84
Accounts Receivable	16,534.31
Property Taxes Receivable	126,560.46
Specific Ownership Taxes Receivable	62,518.99
Prepaid Expenses and Deposits	51,296.74

Total Current Assets	10,464,518.34
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Property and Equipment

Land	4,592,595.02
Building and Leasehold Improvements	4,421,115.73
Equipment	1,231,506.79
Accumulated Depreciation	(2,577,095.31)

Total Property and Equipment	7,668,122.23
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Total Assets	\$18,132,640.57
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HEALTH DISTRICT OF NORTHERN LARIMER COUNTY

BALANCE SHEET

As of 8/31/2018

LIABILITIES AND EQUITY

Current Liabilities:

Accounts Payable	\$648,907.28
Deposits	1,000.00
Deferred Revenue	1,090,064.83

Total Current Liabilities	1,739,972.11
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Long-term Liabilities:

Compensated Absences Payable	15,410.00
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Total Long-term Liabilities	15,410.00
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Deferred Inflows of Resources

Deferred Property Tax Revenue	88,435.12
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Total Deferred Inflows of Resources	88,435.12
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Total Liabilities & Deferred Inflows of Resource	1,843,817.23
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EQUITY

Retained Earnings	13,688,915.65
Net Income	2,599,907.69

Total Equity	16,288,823.34
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Total Liabilities & Equity	\$18,132,640.57
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STATEMENT OF REVENUES AND EXPENSES

For 1/1/2018 To 8/31/2018

	<u>Current Month</u>	<u>Year to Date</u>
Revenue:		
Property Taxes	\$38,125.34	\$7,099,995.88
Specific Ownership Taxes	62,518.19	437,056.60
Lease Revenue	91,145.99	718,550.96
Interest Income	16,253.51	98,735.25
Sales Revenue	61.60	431.74
Fee For Services Income	18,278.65	147,930.90
Third Party Reimbursements	78,129.44	558,369.62
Grant Revenue	42,655.27	604,847.65
Special Projects	6,911.77	90,431.80
Miscellaneous Income	28,655.46	59,218.20
Gain on Asset Disposal	213.00	213.00
Gain on Investment	0.00	2,011.61
Total Revenue	<u>382,948.22</u>	<u>9,817,793.21</u>
Expenses:		
Operating Expenses		
Administration	\$51,860.79	\$568,151.38
Board Expenses	1,364.33	18,661.86
Connections: MentalHealth/Substance Issues Svcs	113,986.23	829,851.76
Dental Services	287,671.71	2,307,826.43
Integrated Care (MHSA/PC)	79,021.45	663,767.51
Health Promotion	62,332.09	477,220.37
Community Impact	47,806.14	397,321.13
Program Assessment & Evaluation	16,570.67	130,146.82
Health Care Access	77,316.09	638,827.11
HealthInfoSource	5,684.28	48,292.62
Resource Development	13,112.80	97,569.76
Special Projects	102,568.80	582,487.61
Grant Projects	43,387.71	457,761.16
Total Operating Expenses	<u>902,683.09</u>	<u>7,217,885.52</u>
Depreciation and Amortization		
Total Depreciation and Amortization	<u>0.00</u>	<u>0.00</u>
Total Expenses	<u>902,683.09</u>	<u>7,217,885.52</u>
Net Income	<u>(\$519,734.87)</u>	<u>\$2,599,907.69</u>

Unaudited - For Management Use Only

HEALTH DISTRICT OF NORTHERN LARIMER COUNTYSTATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL

For 1/1/2018 To 8/31/2018

	Current Month		Current Month		Year to Date		Year to Date		Year to Date		Annual	Annual
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Funds Remaining	Funds Remaining
Revenue:												
Property Taxes	\$48,581	\$38,125	(\$10,456)	\$7,117,710	\$7,099,996	(\$17,714)	\$7,188,431	\$7,099,996	(\$17,714)	\$7,188,431	\$88,435	\$88,435
Specific Ownership Taxes	55,882	62,518	6,636	372,341	437,057	64,716	580,000	437,057	64,716	580,000	142,943	142,943
Lease Revenue	91,146	91,146	0	718,549	718,549	0	1,083,133	718,549	0	1,083,133	364,584	364,584
Interest Income	6,667	16,254	9,587	53,336	98,735	45,399	80,000	98,735	45,399	80,000	(18,735)	(18,735)
Sales Revenue	27	62	35	217	432	215	325	432	215	325	(107)	(107)
Fee For Services Income	16,218	18,279	2,061	142,391	147,931	5,540	234,606	147,931	5,540	234,606	86,675	86,675
Third Party Reimbursements	85,526	78,129	(7,397)	642,511	558,370	(84,141)	943,354	558,370	(84,141)	943,354	384,984	384,984
Grant Revenue	129,355	42,655	(86,700)	1,078,650	604,848	(473,802)	1,695,319	604,848	(473,802)	1,695,319	1,090,471	1,090,471
Partnership Revenue	3,708	6,912	3,204	29,665	90,432	60,767	44,498	90,432	60,767	44,498	(45,934)	(45,934)
Miscellaneous Income	1,661	28,655	26,994	13,285	58,793	45,508	19,930	58,793	45,508	19,930	(38,863)	(38,863)
Gain on Investment	0	0	0	0	2,012	2,012	0	2,012	2,012	0	(2,012)	(2,012)
Total Revenue	\$438,771	\$382,734	(\$56,037)	\$10,168,655	\$9,817,154	(\$351,501)	\$11,869,596	\$9,817,154	(\$351,501)	\$11,869,596	\$2,052,442	\$2,052,442
Expenditures:												
Operating Expenditures												
Administration	54,332	51,861	2,471	610,652	568,151	42,501	825,915	568,151	42,501	825,915	257,764	257,764
Board Expenses	3,095	1,134	1,961	33,395	18,365	15,030	46,476	18,365	15,030	46,476	28,111	28,111
Election Expenses	5,000	230	4,770	12,000	297	11,703	18,000	297	11,703	18,000	17,703	17,703
Connections: Mental Health/Substance Issues Sv	126,107	113,986	12,121	1,057,555	829,852	227,703	1,564,904	829,852	227,703	1,564,904	735,052	735,052
Dental Services	306,703	287,672	19,031	2,620,845	2,307,826	313,019	3,847,166	2,307,826	313,019	3,847,166	1,539,340	1,539,340
Integrated Care (MHSA/PC)	87,739	79,022	8,717	731,607	663,768	67,839	1,083,230	663,768	67,839	1,083,230	419,462	419,462
Health Promotion	65,781	62,332	3,449	558,418	477,221	81,197	826,433	477,221	81,197	826,433	349,212	349,212
Community Impact	51,377	47,806	3,571	429,223	397,321	31,902	635,016	397,321	31,902	635,016	237,695	237,695
Program Assessment & Evaluation	16,657	16,570	87	138,789	130,147	8,642	205,411	130,147	8,642	205,411	75,264	75,264
Health Care Access	89,704	77,316	12,388	749,637	638,827	110,810	1,101,355	638,827	110,810	1,101,355	462,528	462,528
HealthInfoSource	6,255	5,685	570	56,481	48,292	8,189	82,850	48,292	8,189	82,850	34,558	34,558
Resource Development	13,661	13,113	548	114,704	97,570	17,134	169,844	97,570	17,134	169,844	72,274	72,274
Contingency (Operations)	0	0	0	0	0	0	239,000	0	0	239,000	239,000	239,000
Special Projects	149,811	102,569	47,242	1,228,993	582,487	646,506	1,879,519	582,487	646,506	1,879,519	1,297,032	1,297,032
Grant Projects	129,355	43,388	85,967	1,078,650	457,761	620,889	1,695,319	457,761	620,889	1,695,319	1,237,558	1,237,558
Total Operating Expenditures	1,105,577	902,684	202,893	9,420,949	7,217,885	2,203,064	14,220,438	7,217,885	2,203,064	14,220,438	7,002,553	7,002,553
Net Income	(\$666,806)	(\$519,950)	\$146,856	\$747,706	\$2,599,269	\$1,851,563	(\$2,350,842)	\$2,599,269	\$1,851,563	(\$2,350,842)	(\$4,950,111)	(\$4,950,111)

Unaudited - For Management Use Only

STATEMENT OF NON OPERATIONAL EXPENDITURES - BUDGET AND ACTUAL

For 1/1/2018 To 8/31/2018

	Current Month		Current Month		Year to Date		Year to Date		Annual Budget	Annual Funds Remaining
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Funds Remaining		
Non-Operating Expenditures										
Building	500,000	0	500,000	600,000	0	600,000	3,020,000	3,020,000		
General Office Equipment	0	0	0	20,000	0	20,000	20,000	20,000		
Medical & Dental Equipment	0	0	0	7,830	7,800	30	13,797	5,997		
Computer Equipment	0	0	0	11,600	0	11,600	11,600	11,600		
Computer Software	0	6,704	(6,704)	0	6,704	(6,704)	7,300	596		
Furniture	0	0	0	5,000	0	5,000	10,000	10,000		
Total Non-Operating Expenditures	500,000	6,704	493,296	644,430	14,504	629,926	3,082,697	3,068,193		

STATEMENT OF PROGRAM REVENUES AND EXPENDITURES - BUDGET AND ACTUAL

For 1/1/2018 To 8/31/2018

	<u>Current Month</u> <u>Budget</u>	<u>Current Month</u> <u>Actual</u>	<u>Current Month</u> <u>Variance</u>	<u>Year to Date</u> <u>Budget</u>	<u>Year to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Variance</u>	<u>Annual</u> <u>Budget</u>	<u>Remaining</u> <u>Funds</u>
<u>Administration</u>								
Revenue:								
Miscellaneous Income	\$792	\$16	(\$776)	\$6,333	\$22,874	\$16,541	\$9,500	(\$13,374)
Total Revenue	\$792	\$16	(\$776)	\$6,333	\$22,874	\$16,541	\$9,500	(\$13,374)
Expenditures:								
Salaries and Benefits	42,815	41,472	1,343	342,522	330,152	12,370	513,783	183,631
Supplies and Purchased Services	11,517	10,390	1,127	268,130	238,000	30,130	312,132	74,132
Total Expenditures	\$54,332	\$51,862	\$2,470	\$610,652	\$568,152	\$42,500	\$825,915	\$257,763
<u>Board of Directors</u>								
Expenditures:								
Salaries and Benefits	\$0	\$0	\$0	\$8,632	\$7,681	\$951	\$8,632	\$951
Supplies and Purchased Services	8,096	1,364	6,732	36,762	10,981	25,781	55,844	44,863
Election Expenses	5,000	230	4,770	12,000	297	11,703	18,000	17,703
Total Expenditures	\$13,096	\$1,594	\$11,502	\$57,394	\$18,959	\$38,435	\$82,476	\$63,517
<u>Community Impact</u>								
Revenue:								
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Expenditures:								
Salaries and Benefits	\$46,388	\$42,738	\$3,650	\$371,107	\$357,964	\$13,143	\$556,661	\$198,697
Supplies and Purchased Services	4,988	5,068	(80)	58,116	39,357	18,759	78,355	38,998
Total Expenditures	\$51,376	\$47,806	\$3,570	\$429,223	\$397,321	\$31,902	\$635,016	\$237,695

STATEMENT OF PROGRAM REVENUES AND EXPENDITURES - BUDGET AND ACTUAL

For 1/1/2018 To 8/31/2018

<u>Program Assessment & Evaluation</u>							
<u>Revenue:</u>							
<u>Current Month</u> <u>Budget</u>	<u>Current Month</u> <u>Actual</u>	<u>Current Month</u> <u>Variance</u>	<u>Year to Date</u> <u>Budget</u>	<u>Year to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Variance</u>	<u>Annual</u> <u>Budget</u>	<u>Remaining</u> <u>Funds</u>
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Expenditures:							
Salaries and Benefits	\$14,997	\$14,661	\$119,979	\$117,774	\$2,205	\$179,969	\$62,195
Supplies and Purchased Services	1,660	1,909	18,810	12,373	6,437	25,442	13,069
Total Expenditures	\$16,657	\$16,570	\$138,789	\$130,147	\$8,642	\$205,411	\$75,264
<u>Connections: Mental Health/Substance Issue</u>							
<u>Revenue:</u>							
Fees, Reimbursements & Other Income	\$2,080	\$3,079	\$16,640	\$15,629	(\$1,011)	\$24,960	\$9,331
Total Revenue	\$2,080	\$3,079	\$16,640	\$15,629	(\$1,011)	\$24,960	\$9,331
Expenditures:							
Salaries and Benefits	\$78,149	\$81,202	\$738,044	\$604,236	\$133,808	\$1,050,635	\$446,399
Supplies and Purchased Services	47,958	32,785	319,511	225,616	93,895	514,269	288,653
Total Expenditures	\$126,107	\$113,987	\$1,057,555	\$829,852	\$227,703	\$1,564,904	\$735,052
<u>Dental Services</u>							
<u>Revenue:</u>							
Fees, Reimbursements & Other Income	\$96,471	\$93,189	\$742,723	\$671,833	(\$70,890)	\$1,114,692	\$442,859
Total Revenue	\$96,471	\$93,189	\$742,723	\$671,833	(\$70,890)	\$1,114,692	\$442,859
Expenditures:							
Salaries and Benefits	\$246,118	\$230,759	\$1,968,941	\$1,841,661	\$127,280	\$2,953,411	\$1,111,750
Supplies and Purchased Services	60,586	56,913	651,905	466,166	185,739	893,755	427,589
Total Expenditures	\$306,704	\$287,672	\$2,620,846	\$2,307,827	\$313,019	\$3,847,166	\$1,539,339

STATEMENT OF PROGRAM REVENUES AND EXPENDITURES - BUDGET AND ACTUAL

For 1/1/2018 To 8/31/2018

	Current Month Budget	Current Month Actual	Current Month Variance	Year to Date Budget	Year to Date Actual	Year to Date Variance	Annual Budget	Remaining Funds
<u>Integrated Care (MHSA/PC)</u>								
Revenue:								
Fees, Reimbursements & Other Income	\$2,917	\$2,040	(\$877)	\$23,333	\$21,757	(\$1,576)	\$35,000	\$13,243
Total Revenue	\$2,917	\$2,040	(\$877)	\$23,333	\$21,757	(\$1,576)	\$35,000	\$13,243
Expenditures:								
Salaries and Benefits	\$79,098	\$72,508	\$6,590	\$632,787	\$602,575	\$30,212	\$949,180	\$346,605
Supplies and Purchased Services	8,575	6,514	2,061	98,297	60,222	38,075	133,264	73,042
Total Expenditures	\$87,673	\$79,022	\$8,651	\$731,084	\$662,797	\$68,287	\$1,082,444	\$419,647
<u>Health Promotion</u>								
Revenue:								
Fees, Reimbursements & Other Income	\$1,172	(\$731)	(\$1,903)	\$9,375	\$4,499	(\$4,876)	\$14,063	\$9,564
Total Revenue	\$1,172	(\$731)	\$1,903	\$9,375	\$4,499	\$4,876	\$14,063	\$9,564
Expenditures:								
Salaries and Benefits	\$52,710	\$50,425	\$2,285	\$418,219	\$375,099	\$43,120	\$629,058	\$253,959
Supplies and Purchased Services	13,072	11,907	1,165	140,199	102,122	38,077	197,375	95,253
Total Expenditures	\$65,782	\$62,332	\$3,450	\$558,418	\$477,221	\$81,197	\$826,433	\$349,212

STATEMENT OF PROGRAM REVENUES AND EXPENDITURES - BUDGET AND ACTUAL

For 1/1/2018 To 8/31/2018

	Current Month Budget	Current Month Actual	Current Month Variance	Year to Date Budget	Year to Date Actual	Year to Date Variance	Annual Budget	Remaining Funds
<u>Health Care Access</u>								
Revenue:								
Fees, Reimbursements & Other Income	\$0	\$21	\$21	\$0	\$379	\$379	\$0	(\$379)
Total Revenue	\$0	\$21	\$21	\$0	\$379	\$379	\$0	(\$379)
Expenditures:								
Salaries and Benefits	\$72,715	\$68,358	\$4,357	\$581,716	\$552,602	\$29,114	\$872,574	\$319,972
Supplies and Purchased Services	16,989	8,958	8,031	167,921	86,225	81,696	228,781	142,556
Total Expenditures	\$89,704	\$77,316	\$12,388	\$749,637	\$638,827	\$110,810	\$1,101,355	\$462,528
<u>Health Info Source</u>								
Revenue:								
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Expenditures:								
Salaries and Benefits	\$4,989	\$4,915	\$74	\$39,910	\$37,913	\$1,997	\$59,865	\$21,952
Supplies and Purchased Services	1,267	769	498	16,571	10,379	6,192	22,985	12,606
Total Expenditures	\$6,256	\$5,684	\$572	\$56,481	\$48,292	\$8,189	\$82,850	\$34,558
<u>Resource Development</u>								
Revenue:								
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Expenditures:								
Salaries and Benefits	\$12,048	\$11,984	\$64	\$96,383	\$88,840	\$7,543	\$144,574	\$55,734
Supplies and Purchased Services	1,613	1,128	485	18,321	8,730	9,591	25,270	16,540
Total Expenditures	\$13,661	\$13,112	\$549	\$114,704	\$97,570	\$17,134	\$169,844	\$72,274

Health District of Northern Larimer County

Investment Schedule August 2018

Investment	Institution	Current Value	%	Current Yield	Maturity
Local Government Investment Pool	COLOTRUST	\$ 1,339	0.014%	1.90%	N/A
Local Government Investment Pool	COLOTRUST	\$ 8,004,110	82.722%	2.24%	N/A
Local Government Investment Pool (Children's Oral Health Care Assistance Fund)	COLOTRUST	\$ 8,079	0.083%	2.24%	N/A
Local Government Investment Pool (Oral Health Care Assistance Fund)	COLOTRUST	\$ 22,866	0.236%	2.24%	N/A
Flex Savings Account	First National Bank	\$ 290,821	3.006%	0.90%	N/A
Certificate of Deposit	Advantage Bank	\$ 135,042	1.396%	1.39%	12/27/2019
Certificate of Deposit	Advantage Bank	\$ 108,541	1.122%	1.39%	9/2/2019
Certificate of Deposit	First National Bank	\$ 111,191	1.149%	1.35%	9/6/2019
Certificate of Deposit	Points West	\$ 111,649	1.154%	1.35%	6/4/2020
Certificate of Deposit	Points West	\$ 151,622	1.567%	1.25%	4/2/2020
Certificate of Deposit	Adams State Bank	\$ 230,613	2.383%	1.29%	10/7/2019
Certificate of Deposit	Cache Bank & Trust	\$ 250,000	2.584%	0.80%	12/27/2018
Certificate of Deposit	Farmers Bank	\$ 250,000	2.584%	2.00%	6/27/2020
Total/Weighted Average		\$ 9,675,873	100.000%	2.08%	

Notes:

The local government investment pool invests in U.S. Treasury securities, U.S. Government agency securities, certificate of deposits, commercial paper, money market funds and repurchase agreements backed by these same securities.



**RESOLUTION TO APPROVE SIGNATORS
FOR COLOTRUST *PLUS* + FINANCIAL
ACCOUNT NUMBER CO-XX-XX97-8001**

Resolution 2018-03

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any one of the following signators are approved for signing authorization or making fund transfers from the Health District's Colorado Local Government Liquid Asset Trust (COLOTRUST) financial account Number CO-XX-XX97-8001 and COLOTRUST Financial Account Number CO-XX-XX27-8001 and only in accordance with Revised Board Policy 2010-01: Financial Accounts Signature Policy adopted by the Health District's Board on the 29th day of June, 2010.

Approved for Signatures

Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolution:
2008-16 Adopted October 21, 2008
2014-12 Adopted July 22, 2014
2016-05 Adopted July 21, 2016



**RESOLUTION TO APPROVE SIGNATORS
FOR COLOTRUST *PLUS* + FINANCIAL
ACCOUNT NUMBER CO-XX-XX11-8001**

Resolution 2018-04

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any one of the following signators are approved for signing authorization or making fund transfers from the Health District's Colorado Local Government Liquid Asset Trust (COLOTRUST) financial account Number CO-XX-XX11-8001 and COLOTRUST Financial Account Number CO-XX-XX27-8001 and only in accordance with Revised Board Policy 2010-01: Financial Accounts Signature Policy adopted by the Health District's Board on the 29th day of June, 2010.

Approved for Signatures

Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolution:
2008-15 Adopted October 21, 2008
2014-14 Adopted July 22, 2014
2016-06 Adopted July 21, 2016



**RESOLUTION TO APPROVE SIGNATORS
FOR COLOTRUST *PRIME* + FINANCIAL
ACCOUNT NUMBER CO-XX-XX27-4001**

Resolution 2018-05

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any one of the following signators are approved for signing authorization or making fund transfers from the Health District's Colorado Local Government Liquid Asset Trust (COLOTRUST) financial account Number CO-XX-XX27-4001, but only to account numbers CO-XX-XX27-8001 at COLOTRUST or XXXX934 at First National Bank, 205 West Oak Street, Fort Collins, CO., and only according to the Revised Board Policy 2010-01: Financial Accounts Signature Policy adopted by the Health District's Board on the 29th day of June, 2010.

Approved for Signatures

Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolution:

2008-19 Adopted October 21, 2008
2014-13 Adopted July 22, 2014
2016-07 Adopted July 21, 2016



**RESOLUTION TO APPROVE SIGNATORS
FOR COLOTRUST *PLUS* + FINANCIAL
ACCOUNT NUMBER CO-XX-XX27-8001**

Resolution 2018-06

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any one of the following signators are approved for signing authorization or making fund transfers from the Health District's Colorado Local Government Liquid Asset Trust (COLOTRUST) financial account Number CO-XX-XX27-8001, but only to account numbers: CO-XX-XX27-4001, CO-XX-XX11-8001 or CO-XX-XX97-8001 at COLOTRUST; or XXXX934 at First National Bank, 205 West Oak Street, Fort Collins, CO., and only according to the Revised Board Policy 2010-01: Financial Accounts Signature Policy adopted by the Health District's Board on the 29th day of June, 2010.

Approved for Signatures

Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolution:
2008-17 Adopted October 21, 2008
2014-15 Adopted July 22, 2014
2016-08 Adopted July 21, 2016



RESOLUTION TO APPROVE SIGNATORS FOR FIRST NATIONAL BANK ACCOUNT NUMBER XXX4934

Resolution 2018-07

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that the following signators are approved for signing checks, making fund transfers from this Health District account at First National Bank, 205 West Oak Street, Fort Collins, CO, or signing investment documents in accordance with Health District of Northern Larimer County Investment Guidelines. All allowable signatures or authorizations must conform to Policy 2010-01: Financial Accounts Signature Policy adopted by the Health District on the 29th day of June, 2010.

Approved for Check Signatures (two signatures required for checks over \$25,000, one signature required for checks \$25,000 or less)

Michael D. Liggett, Board President
Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director (limit: \$15,000)

Approved to Authorize Fund Transfers ONLY to Health District Accounts

Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

Approved to Make Automated Clearing House (ACH) transactions through the First National Bank Cash Management System for:

- ♦ Vendor payments for goods and services (excluding employee benefit premiums and insurance premiums). (Dollar amount limits as specified above).
- ♦ Payments of employee benefit premiums and insurance premiums . (No dollar amount limit).

Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

Approved to Make Wire Transfers (two in-person authorizations required; one must be a Board member, the other a staff member)

Celeste Kling, Secretary (Board Member)
Joseph W. Prows, Treasurer (Board Member)
Carol A. Plock, Executive Director (Staff member)
A. Lorraine Haywood, Finance Director (Staff member)

Approved to Sign Investment Documents (two signatures required); requires prior approval by Executive Director or designee.

Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolutions:

2018-07 Adopted July 21, 2016
2014-05 Adopted May 21, 2014
2010-05 Adopted June 29, 2010
2008-13 Adopted June 24, 2008
2008-4 Adopted
2006-5 Adopted June 27, 2006
2004-8 Adopted February 24, 2004
2002-5 Adopted June 25, 2002
2001-3 Adopted August 28, 2001
2000-16 Adopted October 24, 2000
2000-9 Adopted August 22, 2000



**RESOLUTION TO APPROVE SIGNATORS
FOR FIRST NATIONAL BANK ACCOUNT
NUMBER XXXX0218**

Resolution 2018-08

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that the following signators are approved for signing checks, and making fund transfers to/from this Health District account at First National Bank, 205 West Oak Street, Fort Collins, Colorado. All allowable signatures or authorizations must conform to Policy 2010-01: Financial Accounts Signature Policy adopted by the Health District on the 29th day of June, 2010.

Approved for Check Signatures (two signatures required for checks over \$25,000, one signature required for checks \$25,000 or less)

Michael D. Liggett, Board President
Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director (limit: \$15,000)

Approved to Authorize Fund Transfers ONLY to Health District Accounts

Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

Approved to Make Automated Clearing House (ACH) transactions through the First National Bank Cash Management System for vendor payments. (Dollar amount limits as specified above).

Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolutions:

2009-04	Adopted May 6, 2009
2010-08	Adopted June 29, 2010
2014-08	Adopted May 21, 2014
2016-10	Adopted July 21, 2016



**RESOLUTION TO APPROVE SIGNATORS
FOR FIRST NATIONAL BANK ACCOUNT
NUMBER XXX6405**

Resolution 2018-09

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that the following signators are approved for signing checks or making fund transfers from this Health District account at First National Bank, 205 West Oak Street, Fort Collins, CO. This account is to be used solely as a payroll imprest account. All allowable signatures or authorizations must conform to Policy 2010-01: Signature Policy adopted by the Health District on the 29th day of June, 2010.

Approved for Check Signatures (two signatures required for checks over \$25,000, one signature required for checks \$25,000 or less)

Michael D. Liggett, Board President
Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director (limit: \$15,000)

Approved to Authorize Fund Transfers ONLY to Health District Accounts

Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolution(s):

2000-10 Adopted August 22, 2000
2002-06 Adopted June 25, 2002
2004-07 Adopted February 24, 2004
2006-06 Adopted February 27, 2006
2008-12 Adopted June 24, 2008
2010-06 Adopted June 29, 2010
2014-06 Adopted May 21, 2014
2016-11 Adopted July 21, 2016



**RESOLUTION TO APPROVE SIGNATORS
FOR FIRST NATIONAL BANK
SAVINGS ACCOUNT
NUMBER XXXX7351**

Resolution 2018-10

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that the following signators are approved for fund transfers to/from this Health District account at First National Bank, 205 West Oak Street, Fort Collins, Colorado. All allowable signatures or authorizations must conform to Policy 2010-01: Financial Accounts Signature Policy adopted by the Health District on the 29th day of June, 2010.

Approved to Authorize Fund Transfers ONLY from/to Health District Accounts

Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolutions:

2009-05 Adopted August 18, 2009
2010-07 Adopted June 29, 2010
2014-07 Adopted May 21, 2014
2016-12 Adopted July 21, 2016



RESOLUTION TO APPROVE SIGNATORS FOR CERTIFICATE OF DEPOSIT ACCOUNTS

Resolution 2018-11

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that the following signators are approved for signing authorization to purchase, renew or close Certificates of Deposit at any eligible public depository bank approved by the Colorado Division of Banking in accordance with the Health District of Northern Larimer County Investment Guidelines. All allowable signatures or authorizations must conform to Policy 2010-01: Financial Accounts Signature Policy adopted by the Health District on the 29th day of June, 2010.

Approved to purchase or close Certificates of Deposit (two signatures required); requires prior approval by Executive Director or designee. The disbursement of funds from closed Certificates of Deposit must be made through an Automated Clearing House (ACH) transaction only to an authorized Health District bank account or by check made payable to the Health District.

Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director
Joseph W. Prows, Treasurer

Approved to renew Certificates of Deposit (one signature required).

Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director
Joseph W. Prows, Treasurer

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison



**RESOLUTION TO APPROVE SIGNATORS
FOR ACCESS TO
SAFE DEPOSIT BOXES XX19 AND XX42**

Resolution 2018-12

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any two of the following signators are approved to have access to the Health District's Safety Deposit Boxes XX19 and XX42 at the First National Bank, 205 West Oak Street, Fort Collins, Colorado.

Approved for Signatures

Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director
Nancy L. Stirling, Assistant to the Executive Director and the Board of Directors

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolution:

2010-10 Approved July 21, 2010
2014-10 Approved May 21, 2014
2016-14 Approved July 21, 2016



RESOLUTION TO APPROVE SIGNATORS FOR ACCESS TO SAFE DEPOSIT BOX XX19

Resolution 2018-13

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any one of the following signators are approved to have access to the Health District's Safety Deposit Box XX19 at the First National Bank, 205 West Oak Street, Fort Collins, Colorado.

Approved for Signatures

Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director
Nancy L. Stirling, Assistant to Executive Director and Board of Directors

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolution:
2012-5 Approved September 6, 2012
2014-11 Approved May 21, 2014
2016-15 Approved July 21, 2016



**RESOLUTION TO APPROVE SIGNATORS
FOR ACCESS TO
SAFE DEPOSIT BOX XX46**

Resolution 2018-14

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any one of the following signators are approved to have access to the Health District's Safety Deposit Box X742 at the First National Bank, 205 West Oak Street, Fort Collins, Colorado.

Approved for Signatures

Celeste Kling, Secretary
Joseph W. Prows, Treasurer
Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director
Nancy L. Stirling, Assistant to Executive Director and Board of Directors

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison



**RESOLUTION TO APPROVE SIGNATORS
FOR ACCESS TO
SAFE DEPOSIT BOX XX42**

Resolution 2018-15

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any one of the following signators are approved to have access to the Health District's Safety Deposit Box XX42 at the First National Bank, 205 West Oak Street, Fort Collins, Colorado.

Approved for Signatures

Carol A. Plock, Executive Director
A. Lorraine Haywood, Finance Director
Nancy L. Stirling, Assistant to Executive Director and Board of Directors
Celeste Kling, Secretary
Joseph W. Prows, Treasurer

ADOPTED, this 25th day of September, A.D., 2018.

Attest:

Michael D. Liggett, President

Molly J. Gutilla, Vice President

Celeste Kling, Secretary

Joseph W. Prows, MD, Treasurer

Faraz Naqvi, MD
UC Health-North/PVHS Board Liaison

Replaces the Following Resolutions:
2016-18 Adopted on November 15, 2016