

# Support Services

*Who We Are and What We Do*



# Meet the Support Services Team



Chris Sheafor  
Support Services Director



Chris Roth

Information Systems/Network Manager



Garth Atkins

Applications/Database Programmer



Jim Gettis

Information Systems Specialist



Jacque Ferrero

Administrative Program Specialist



Carl Pycha

General Maintenance Specialist



Lisa Aaron

Front Office Associate



## Our Facilities & Program Locations

- 120 Bristlecone
- 202 Bristlecone
- 425 W. Mulberry
- 144 N. Mason Street
- Family Medicine Clinic
- 2001 S. Shields

# Ongoing Enabling of Services

## Facilities and Equipment:

- Custodial
- Facility Maintenance
- Snow Removal and Landscaping
- Security Patrol and Safety
- Dental Equipment
- Managing Leased Spaces
- Inspections and Compliance

## Information Technology:

- Workstations and Networks
- Phones and Communication
- Cybersecurity and Backups
- Client Data Management

## Administrative Support:

- Health Promotion Support
- Mail and Supplies
- Cash Deposits



# Capital and Major Projects

- Large Maintenance Items
- Equipment Replacement/Upgrades
- Supporting New Initiatives
  
- Cost Estimates
- Timing: Planned v. Reactive



# Additional Duties for the Board of Directors



- Board Elections
- Urban Renewal Authority Coordination & North College Development Representation
- Records Retention & Storage

# Long-Term Planning

- Planning for Updated Hardware and Software Systems – Cloud and Subscription Model
- Facility Assessment for Decision Making
- Financial Study for Cost Scheduling and Setting Reserve Levels for Capital
- Goal - Make the Best Decisions on Future Building Disposition and IT Investments

