BOARD OF DIRECTORS
MEETING
August 18, 2017

Primrose Studio at Reservoir Ridge

MINUTES

BOARD MEMBERS PRESENT:  Michael D. Liggett, Esq., President
                           Tracy L. Nelson, Ph.D., Vice President
                           Deirdre Sullivan, Secretary
                           Faraz Naqvi, M.D., Treasurer
                           Tess Heffernan, Liaison to UCH Health-North/PVHS Board

STAFF PRESENT:  Carol Plock, Executive Director
                Chris Sheafor, Support Services Director
                Karen Spink, Assistant Director

CALL TO ORDER; APPROVAL OF AGENDA
President Michael Liggett called the meeting to order at 11:45 a.m. An addition to the agenda, “Bridge Funding,” was approved, and the topic of “Temporary Special Projects Associate” was expanded to include “Special Project Funding Approval.”

MOTION:  To approve the agenda as amended.
          Motion/Seconded/Carried Unanimously

DISCUSSION AND ACTIONS

Approval of Roofing Contract
A contract for the replacement of the roof at the Health District’s 120 Bristlecone building was included in the board packet; because the contract price exceeds $50,000, general approval from the board is required prior to contract signing.

MOTION:  To approve the Construction Agreement for roof replacement at 120 Bristlecone, Fort Collins.
          Motion/Seconded/Carried Unanimously

Policy Position on Children’s Health Insurance Program (CHIP) Funding
The CHIP program’s funding is currently set to expire on September 30, 2017, so Congress will soon be debating its future. The CHIP program provides health insurance coverage for children who live in families with low incomes but who have incomes above the cut-off level for Medicaid eligibility. There are currently over 69,000 children in Colorado who receive their coverage through the CHIP program, and the federal government pays 88% of its costs in Colorado.

MOTION:  To STRONGLY SUPPORT the continuation of federal CHIP Funding.
          Motion/Seconded/Carried Unanimously

Staff are encouraged to share the position with policymakers, and the public if indicated.
Temporary Special Projects Associate and Special Project Funding Approval

Two special projects have already been approved in our 2017 budget, but require board approval prior to starting expenditures: the Pain Management Project and the Aging Project. Dan Sapienza has been moved out of the Policy Coordinator position (and out of policy-related assignments), and has taken a temporary, time-limited special projects associate position. His skills will be utilized to make progress on a variety of projects, and the costs of his time will be taken from existing project budgets. One of the projects he will be assigned to is to begin the mapping process for the Pain Management Project. Staff requests Board approval of up to $10,000 to begin work on the Pain Management project.

Similarly, Jim Becker has begun work on the Aging Project, and is starting to need access for funding for meetings, consultations, etc. Staff requests Board approval of up to $5,000 to begin work on the Aging Project. A complete plan and budget will be presented to the Board before further expenditures on either project.

MOTION: To approve up to $10,000 in expenditures to begin the Pain Management project, and up to $5,000 in expenditures to begin the Aging Project.

Motion/Seconded/Carried Unanimously

Advance Care Planning: Donation Option

Our Resource Development staff are working on options for the continuation of the Advance Care Planning Project beyond the term of the grant, which ends mid-2018. While they are actively seeking contributions from grants, corporations, and project partners, they would also like to seek donations from those who have used the service or have been connected with it in some way. They are asking the Board if they would support seeking donations from individuals.

In discussion, the Board was supportive, but asked staff to bring back a specific plan for individual donation solicitation. They also wondered whether people would be willing to pay for the service, although in future discussion, it was noted that it is already difficult to get people to take the time to complete their directives, and that it is important to have as few barriers as possible.

Bridge Funding for Connections Staffperson

When CAYAC (Child, Adolescent and Young Adult Connections) received grant funding, we negotiated agreements with our partners (Summit Stone Health Partners and Poudre School District) to share staff in order that the CAYAC program be well connected to the two organizations most directly connected to success for CAYAC clients. One of the positions, a Care Coordinator, was a shared position that was to be funded partly through the grant and partly through Summit Stone Health Partners. A shift in where grant funding allocations meant that half the funding was no longer available, and at the same time, our partner in Connections, Summit Stone Health Partners, experienced a significant cut in funding in the budget year that just started in July. Summit Stone has committed to pick up a .4 Mental Health Care Coordinator position in its next budget year if the Health District can bridge funding until then. The Health District has funds within its current budget to start the position in 2017, but would need to include its continuation in the 2018 budget.

MOTION: To approve funding a .4 Mental Health Care Coordinator position through 2018, with the stipulation that Summit Stone will pick up the position at that time.

Motion/Seconded/Carried Unanimously
LUNCH
The Board recessed to lunch at noon, during which no Health District business was discussed. The meeting reconvened at 12:45.

EXECUTIVE SESSION
A motion was made to go into Executive Session.

**MOTION:** For the purpose of discussion pertaining to personnel issues pursuant to §24-6-402(4)(f) of the C.R.S. (Executive Director review)
Motion/Seconded/Carried Unanimously

The Board retired to Executive Session at 12:46 p.m.
The Board came out of Executive Session at 1:40 p.m.

ADJOURN

**MOTION:** To adjourn the meeting.
Moved/Seconded/Carried Unanimously

The meeting was adjourned at 1:42 p.m.

Respectfully submitted:

Carol Bock, Executive Director

Michael Liggett, President

Tracy Nelson, Vice President

Deirdre Sullivan, Secretary

(Absent)

Faraz Naqvi, M.D., Treasurer

Tess Heffernan, UCH-Health-North (PVHS) Board Liaison