

**Health District**  
OF NORTHERN LARIMER COUNTY  
**BOARD OF DIRECTORS**  
**MEETING**  
**January 28, 2020**

**Health District Office Building**  
120 Bristlecone Drive, Fort Collins

**MINUTES**

**BOARD MEMBERS PRESENT:** Michael D. Liggett, Esq., Board President  
Molly Gutilla, MS DrPH, Board Vice President  
Celeste Kling, J.D., Board Secretary  
Joseph Prows, MD MPH, Board Treasurer  
Faraz Naqvi, MD, Liaison to UCHealth-North/PVHS Board

**Staff Present:**

Carol Plock, Executive Director  
Karen Spink, Assistant Director  
James Stewart, Medical Director  
Richard Cox, Communications Director  
Lorraine Haywood, Finance Director  
Chris Sheafor, Support Services Director  
Dana Turner, Dental Services Director  
Lin Wilder, Community Impact Director  
Anita Benavidez, Executive Assistant

Sue Hewitt, Evaluation Coordinator  
Suman Mathur, Evaluator and Data Analyst  
MJ Jorgensen, Project Implementation Coordinator  
Vivian Perry, Project Manager  
Jessica Shannon, Resource Development Coord.  
Brian Ferrans, Manager, Beh'l Health Strategy & Implementation

**Others Present:**

Erin Hottenstein, Public

**CALL TO ORDER; APPROVAL OF AGENDA**

Director Michael Liggett called the meeting to order at 4:05 p.m.

Changes: The purpose of the Executive Session will not be personnel but will be legal matters AND Consent Agenda, pull November 2019 Financials.

**MOTION:**    **To approve the agenda as Amended**  
*Moved/Seconded/Carried Unanimously*

**PUBLIC COMMENT**

None

## **PRESENTATIONS AND BOARD ACTION**

- ***Census 2020***

Chris Sheafor and Sue Hewitt have been participating in the “Complete Count Committee”, started by the City of Fort Collins has been expanded to cover all of Larimer County. The count is very important to the Health District and Larimer County. In Larimer County the top three Federal spending programs based on the Census are Medicaid, SNAP, and Medicare, Part B. Every adult not counted equates to \$2,200, and every school-age child \$1,700. Chris pointed out that children, the elderly, and rural populations are frequently undercounted.

Larimer County applied for and was awarded a grant of \$102k and is hiring a part-time outreach specialist. Their outreach plan includes purchasing iPads and focusing on homeless shelters, mobile home parks, rural populations as well as the LatinX community. The Census will be launched in mid-March with the mailing of notices (with links for online completion). The Health District will leverage ALL communications channels, as well as placing posters at all points of service. Looking at locally-created and locally-branded materials. Census information will be provided to all of our clients; front desk staff and direct service providers will have standardized language. A Board member asked about materials in Spanish. The basic fact sheet, both front and back, is printed in English and Spanish. We will either adopt local language in Spanish or create our own by next week. A Board Member commented that the Census is the ultimate denominator and all of our rates, calculations, and measures are important. It was noted that if the rates are off, they are off for ten years!

- ***Board Election***

Staff reminded the Board that in the last Board meeting, they approved the resolution to kick-off our 2020 election. There will be two seats open – both Celeste and Faraz’s terms are up. In this election and again in the 2022 election, elected Board members will serve a 3-year term. On January 27 information about applications/self-nomination forms was dispersed and a notice will be in *The Coloradoan* on the 30<sup>th</sup>. Timeline: February 28 is the deadline for self-nomination forms; March 3 deadline for write-in candidates. Applications, guidelines, and forms to complete the profile are available at the 120 Building Front Desk and are available for download on the Health District website. If we have only two candidates by March 3, we can cancel the election. March 6 is the deadline for profile information. April 5 ballots will be printed and mailed to everyone on our permanent mailing list (approximately 1,700 but may drop a bit with review). April 28 is the last day for absentee ballot applications. May 5 is Election Day. We will have two polling places – at 120 Bristlecone and Spirit of Joy Lutheran Church. It is a “majority” vote. We hope to be able to announce the outcome that night. New members will take their Oath of Office before the next Board meeting and will fully engage with the Board in the May meeting.

- ***New logo and Name change***

Staff continues to work on the new logo and name change. At the Board Retreat it was determined that Staff should make the decision. There was strongest interest in the colors so staff presented what will now be the color theme for our rebranding. We are awaiting final guidelines from ToolBox Creative (TBC) on the use of these for implementation. Part of our broader launch strategy includes looking at sub-branding strategies for how we apply the overall parent brand to our different programs; folding in some of the less firmly attached programs like HealthInfoSource. We do not yet have trademark authority. In addition to development of a new website (hopefully to be launched this summer), all documentation will require changes.

**MOTION: To approve the new logo and name change**  
*Moved/Seconded/Carried Unanimously*

- **Legislative Policy**

State updates: The letter to the Poudre Valley Board of Education regarding health education requirements went out on January 27. Please let Alyson know if you would like a printed copy. The resolution on Healthcare for All modeling was sent to State and Federal policy makers and their staff, as well. Twenty-one days into the session, 313 bills have been introduced and only 6 bills have been killed. A brief video – How a Bill Becomes a Law in Colorado – was shared.

**HB20-1001:** Nicotine Product Regulation – a bi-partisan bill, also being worked on at the local level – a few key elements of the bill: (1) raises the legal age to 21, (2) a repeal of the criminal penalty for underage purchases, and (3) retailer licensing. Staff recommends the Board Strongly Supports. A Board member asked what it means to Strongly Support. It requires more engagement for the staff including testifying in support of the Bill.

**MOTION: To STRONGLY SUPPORT HB20-1001: Nicotine Product Regulation.**  
*Moved/Seconded/Carried Unanimously*

**SB20-065:** Limit Mobile Electronic Devices While Driving – This Bill is a rehash from last year and has not had a hearing yet. Key components of the Bill include banning use of devices unless they are hands-free, certain exceptions regarding emergencies, and penalties altered – increase penalty for texting. Since the introduction of the Bill, Senator Court resigned due to a medical condition. It is not yet known who will pick up the banner. Staff recommends the Board Supports with a caveat – the definition of the term “use” is not clearly defined and this Bill does not currently address GPS.

**MOTION: To SUPPORT SB20-065: Limit Mobile Electronic Devices while Driving while urging clarification language of the term “use”.**  
*Moved/Seconded/Carried Unanimously*

**Health District Policy:**

**Overtime Policy 300.04** At the December 12 Board meeting, the Board of Directors approved a change in the Health District’s Overtime Policy [300.04] discontinuing the use of compensatory time off (at a rate of time and a half) in lieu of overtime pay and instead pay nonexempt employees at a rate of time and a half for hours worked in excess of 40 hours in a workweek. Since this is part of the Employee Handbook, the Board needs to approve the specific language.

**MOTION: To approve the new language in Health District Policy 300.04 on Overtime.**  
*Moved/Seconded/Carried Unanimously*

**Non-Discrimination and Equal Employment Opportunity Statements.** The Equity, Diversity and Inclusion work is moving forward and Staff is recommending new language for the Anti-Discrimination Policy and the Equal Employment Opportunity. Staff seeks approval of the Anti-Discrimination Policy language since it will go into the Employee Handbook. The intent is to use consistent language in our anti-discrimination policies as well as to broaden and be more inclusive and explicit in the definitions. A Board Member asked how the new language was

defined. Staff looked at different laws that apply to the Anti-Discrimination, several different Colorado laws as well as Federal laws, each containing different categories, reviewed like-organization policies, and the EDIT Committee. A Board member noted some concern about the narrow definition when using “Protected Veteran Status”. All agreed they would like it in the broadest terms. Staff noted that some of the changes are based on law changes and they will run it by our Legal Counsel. A Board member noted that UCHealth’s anti-discrimination policies include “socioeconomic status.” We restrict on eligibility for our sliding fee scale with a broad definition of receipt of benefits and services. Staff will bring this back to the February Board Meeting with changes based on input.

***Resolutions 97-2: Board Governance Policy – Governing Manner and Board Meetings and 97-3: Board Governance Policy – Board Job Description.*** These resolutions were discussed in the December 20 Board Retreat. Both are presented with changes determined in that Retreat and Staff is seeking approval of both.

**MOTION: To approve Resolutions 97-2: Board Governance Policy – Governing Manner and Board Meetings and 97-3: Board Governance Policy – Board Job Description**  
*Moved/Seconded/Carried Unanimously*

## **UPDATES & REPORTS**

### ***Executive Director updates:***

As part of the work related to Larimer County’s 1A Behavioral Health Facility, Brian Ferrans and Carol Plock participated in site visits at two successful behavioral health facilities in Arizona. They saw some great things: a commitment to try not to turn people away; one had a great medicine management approach; many specific things important in the design that are being incorporated. One difference is the Arizona sites are short-term facilities and the Larimer County facility will have a slightly different approach. Of particular note was their detox. When you walk in, it is a family-friendly, patient-friendly environment.

In general, staff is knee-deep in end-of-year report mania. We got the TIF agreement signed, including the last final request. The Health Action Conference was all about action for healthcare. The recurring theme is cost – it’s enormous and all agree we have to do something. There is very strong bi-partisan approach to surprise billing. Senior committee staff members – one from each party – working together. Not promising but hopeful. There was anti-bias training, as well. In general, the group felt strongly about the drug price Bill. Senate won’t pick it up. Some policies with movement include eliminating the two year waiting period for Medicare on disability. A poll was conducted that shows ACA as a preferred concept to Medicare for All. It’s really important to not tie yourself to one particular policy. There is a great deal of commitment to the concept and details will be reviewed later.

Behavioral Health TAC has been asked to come up with priorities for funding for the Larimer County grant for Year 2. Use of brainstorming to identify priorities. The results were broad-based and directed to meet the needs.

## **UCHealth-North/PVHS Board Liaison Report – Director Naqvi**

Things are going well. Measured market-share gains for PVH and they continue to gain share. They don't measure outpatient market-share. All outpatient areas continue to grow. With market-share gains, UCH is in a better place to manage a public option. It may hurt competitors more than UCH. UCH is seeing gains across the board. They are working on primary care hiring, building new clinics, and a close relationship with AFM.

### **PUBLIC COMMENT (2<sup>nd</sup> opportunity)**

None.

### **CONSENT AGENDA**

- Resolution 2020-01: Establish Meeting Dates
- Resolution 2020-02: Public Posting of Meeting Notices
- Approval of November 2019 Financials
- Approval of December 12, 2019 Board Meeting Minutes

All but the November 2019 Financials were approved as presented. November 2019 Financials will be addressed independently. The November 2019 Financials will be pulled from the consent agenda for separate review.

**MOTION: To approve the Consent Agenda as amended**  
*Moved/Seconded/Carried Unanimously*

The November 2019 Financials needed an update to the investment schedule to include the correct maturity date of two of the CDs.

**MOTION: To approve the November 2019 Financials as amended**  
*Moved/Seconded/Carried Unanimously*

### **ANNOUNCEMENTS**

- Thursday, February 13, 4:00 pm – Board of Directors Special Meeting
- Tuesday, February 25, 4:00 pm – Board of Directors Regular Meeting

### **EXECUTIVE SESSION**

Board President Michael Liggett called for the executive session pursuant to §24-6-402(4)(b) C.R.S. to discuss legal matters.

**MOTION: To go into Executive Session, pursuant to §24-6-402(4)(b)**  
*Moved/Seconded/Carried Unanimously*

The Board retired to Executive Session at 5:10 pm  
The Board returned from Executive Session at 6:05 pm

### **ADJOURN**

**MOTION: To Adjourn the Meeting**  
*Moved/Seconded/Carried Unanimously*

The meeting was adjourned at 6:05 p.m.