



**BOARD OF DIRECTORS  
REGULAR MEETING  
October 24, 2023**

**Health District Office Building**  
120 Bristlecone Drive, Fort Collins

Hybrid Meeting

**MINUTES**

**BOARD MEMBERS PRESENT:** Molly Gutilla, MS DrPH, Board President  
Joseph Prows, MD MPH, Treasurer  
Erin Hottenstein, Assistant Treasurer  
John McKay, Secretary

**BOARD MEMBERS EXCUSED:** Julie Kunce Field, JD, Board Vice President

**ALSO PRESENT:** Celeste Holder Kling, Liaison to PVHS/UC Health North

**Staff Present:**

Liane Jollon, Executive Director  
Lorraine Haywood, Deputy Director  
Chris Sheafor, Support Services Director  
Chris Roth, IT Manger  
Paul Mayer, Medical Director  
Alyson Williams, PPRE Director  
Dana Turner, Health Services Director  
Richard Cox, Communications Director  
Lisa Aaron, Support Staff Specialist  
Lauren Jones, Executive Assistant

**Public Present:**

Beth Thurston, League of Women Voters

**I. CALL TO ORDER; INTRODUCTIONS & APPROVAL OF AGENDA**

Director Molly Gutilla called the meeting to order at 5:32 p.m.

**MOTION: To approve the agenda as presented.**

*Moved by Erin Hottenstein / Second by Joseph Prows/ Carried Unanimously*

**II. PUBLIC COMMENT**

Lisa Aaron – Does not reside in the district.

Lisa Aaron commented favorably on the Quit Tobacco Program.

**III. PRESENTATION**

*Quit Tobacco Program Updates – Dana Turner/Paul Mayer/Alyson Williams/Richard Cox/Misty Manchester*

Health District staff presented on shifting from the current Quit Tobacco program model to an inpatient care pilot program with UCHHealth Poudre Valley Hospital. The District is currently contracted to deliver this pilot at UCHHealth and will continue to evaluate the program and report finding to the Board of Directors on a regular basis.

Board Member asks question: Are we able to bill any CPT codes for tobacco cessation counseling?

Answer: Staff has begun to research and to discuss with UCHHealth staff, but does not yet know what is possible.

Board Member asks question: Is anyone else in town providing tobacco cessation or preventative services?

Answer: Larimer County Health Department is funded by the State of CO to provide tobacco and vaping prevention programs.

Other the Colorado QuitLine, which was discussed in the presentation, staff is not aware of additional specific tobacco cessation programs offered in the community.

#### **IV. CONSENT AGENDA**

- A. September 2023 Meeting Minutes
- B. September 2023 Financials
- C. Compass Advisory Committee Nominee

**MOTION: To approve the Consent Agenda**

*Moved by Erin Hottenstein/ Second by Joseph Prows/ Carried Unanimously*

#### **V. ACTION ITEMS**

No action items.

#### **VI. REPORTS**

***A. Update on Classification and Compensation Study and Analysis – Lorraine Haywood***

CBIZ will provide a report at the November board meeting.

***B. Review 2024 Budget Timeline with Prop HH Variables – Lorraine Haywood***

Lorraine Haywood shared budget deadlines and the potential impact on those deadlines if Proposition HH passes on November 7<sup>th</sup>. If Prop HH passes, BOD agreed to calendar holds for a potential special meeting to adopt the budget and certify the mill levy on Friday, December 29<sup>th</sup> at 5:30pm and/or Saturday, December 30<sup>th</sup> at 9:00am. More to be discussed at the November 16<sup>th</sup> meeting after the results of the November 7<sup>th</sup> election.

***C. Liaison to PVHS/UCHHealth North – Celeste Holder Kling***

Last UCHHealth North Board meeting was held on October 18<sup>th</sup>. Finances are stable. Cost reduction is making progress. Everything is under control. PVH is partnering with the county and SummitStone at the new Longview facility. They are going to provide: training, supply chain assistance, pharmacy and lab services, secure vehicle transport for patients, EMS and Epic electronic medical records. UCHHealth North Board of Directors did their bi-annual self-survey and viewed the results. Also completed was the bylaws review. Jointly meeting with the hospital board in March 2024. Deep-dive presentations on quality and human resources. UCHHealth North CEO Kevin Unger talked about the external environment and how regional hospitals in Colorado

(and elsewhere) are really suffering. Several big hospital players are reconfiguring their relationships with each other. Some new players moving in to the Colorado region and planning to setup new hospitals. PVH was rated number 3 in the U.S. for hip and knee replacements.

Liane Jollon shared that the Health District board and PVHS board will meet on March 20<sup>th</sup>, 2024. The two boards will vote on when the meeting will occur annually in either January or March. The March 20<sup>th</sup>, 2024 meeting will review the history of the two organizations and the current relationship.

***D. Board of Directors Reports***

Molly Gutilla shared CSU President Amy Parsons held a Women Leaders gathering to introduce Liane.

John McKay met with Tom Gonzalez about the intersections of the Health Department and the Health District. John also met with the Yarrow Collective and the BIPOC Alliance.

***E. Executive Committee Update – Molly Gutilla***

Julie and Molly meet with Liane monthly. During this meeting, they work on goals between the Board of Directors and the Executive Director, agenda development, etc. with regular communication between meetings. Liane is past her 90-day mark. The conversation was started about potential operational needs the organization may have. To be continued.

***F. Executive Director Staff Report – Liane Jollon***

Liane Jollon shared her observations on what seems to be working really well and where there is room to pivot. We will get into more detail in the Budget Work Session.

List of External Meetings: Liane met with others on the list but did not meet with Carol Plock or attend the former board member alumni lunch due to a family emergency.

**VII. ANNOUNCEMENTS**

- A. October 24, 7:00pm – Budget Work Session
- B. October 25, 4:15pm Longview Tour
- C. November 16, 5:30pm Public Budget Hearing
- D. December 12, 5:30pm Budget Approval
- E. March 20, 2024, 4:00pm – Joint PVHS Health District Board of Directors Meeting

**ADJOURN OUT OF REGULAR MEETING**

**MOTION: To adjourn the Regular Meeting**

***Motion by Joseph Prows / Second by John McKay / Carried unanimously***

The Regular Board Meeting was adjourned at 6:46pm.

Respectfully submitted:

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Lauren Jones, Assistant to the Board of Directors

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Molly Gutilla, MS, DrPH, Board President