



**Board of Directors Meeting**  
**12.10.2025**  
**MINUTES**

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Location: 120 Bristlecone Dr., Fort Collins, CO 80524 or [Zoom](#)

Date: Wednesday, December 10, 2025

Time: 6:00 PM

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Board Members Present:	Also Present:
Erin Hottenstein, Board President	Elizabeth Lebuhn- Hoffman, Parker, Wilson & Carberry, P.C
Lee Thielen, Board Vice President	Courtney Green Acting Interim Executive Director
Julie Kunce Field, Treasurer	Dana Turner- VP of Client Experience
Sarah Hathcock, Secretary	Jacque Ferrero- Executive Assistant/Clerk to Board
John McKay, Liaison to PVHS/UCHealth (Virtual)	Alyson Williams- VP of Strategy & Impact
	Jonathan Hamilton-Digital Media Specialist
	Brian Allen-UC Health
	Rebecca Toll-Senior Partnership Strategist
	Meredith Towle-Data & Analytics Manager
	Misty Manchester- Director of People and Business Operations
	Mike Lynch-Director of Infrastructure Operations
	Corrine Thomas-Larimer County Resident

**I. Call to Order**

- a. Roll Call Board of Directors  
With a quorum present, the meeting was called to order at 6:01 PM by Board President, Erin Hottenstein.
- b. Welcome Guests & Attendees
- c. Conflict of Interest Statement  
No conflicts were reported.
- d. Approval of Agenda

*Motion: To approve December 10, 2025, meeting agenda, as presented.*

*Moved by Director Thielen, seconded by Director Hathcock, motion passes.*

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## **II. PUBLIC COMMENT**

A public comment was submitted by Kory Thomas (Corrine Luther Thomas), Larimer County resident, covering several topics:

- Expressed gratitude for the current Executive Director
- Raised concerns about vaccine safety, emphasizing the need for clear communication from all involved parties
- Indicated having questions and a plan for the next 3 weeks for vaccinations

Technical note: There was an audio pause and an issue with the Owl (likely an audio/video conferencing device) not working during this comment.

## **III. Presentations**

**Presenters:** UC health-Brian Allen

Brian Allen from UC Health presented updates on healthcare expansion and strategic planning:

New Developments:

- New inpatient unit focused on behavioral health with increased capacity
- Unified communication program using iPhones to improve coordination
- Quality and accountability measures to ensure best care delivery

Strategic Priorities:

- 5 CORE strategic priorities outlined
- Specific initiatives include:
  1. Adding more facilities
  2. HR team launching new programs (online coaching for families and employees)
  3. Construction updates on behavioral health center

Q&A Session:

- Director Field asked about budget methodology and what factors determined the dollar amount  
Allen explained they used community assessments and organizational partnerships
- Director Thielen mentioned community health assessments for future planning  
Allen agreed it's important to align priorities  
Director Hathcock asked if any beds are pediatric; Allen clarified they're for adolescents only, not pediatric

## **IV. Consent Agenda**

- a. November19,2025 Draft Regular Meeting minutes and Budget Hearing Minutes
- b. PSD Contract

*Motion: to approve the consent agenda as presented.*

*Moved by Director Thielen; seconded by Director Field; passed unanimously.*

## **V. Action Items**

- a. Adoption of the 2026 Health District Budget & Appropriate Sums of Money
  - i. Resolution 2025-14 Adoption of the 2026 Health District Budget & Appropriate Sums of Money

*Motion: to approve the Resolution 2025-14 Adoption of the 2026 Health District Budget & Appropriate Sums of Money*

*Moved by Director Thielen; seconded by Director Field; passed unanimously.*

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Director Thielen clarified with a question:

- Asked about the actual projections/status for 2026

Green Responded:

- Addressed open positions and their status unless filled

Director McKay Commented:

- Requested a review of the report for PSD (Poudre School District)

- Asked about school selection criteria and rationale

- Suggested Title I schools should be prioritized

- Made a statement clarifying there is no conflict of interest between his relationship with Summit Stone and the Health Department

## II. Resolution 2025-15 Set Mill Levies

*Motion: to approve the Resolution 2025-15 Set Mill Levies*

*Moved by Director Thielen; seconded by Director Hathcock; passed unanimously.*

## VI. Reports and Discussions

**Presenters:** Alyson Williams and Dana Turner

### HR1 Update

#### Key Points:

- There will be systems changes affecting enrollment, causing some people to struggle with the process
- Outreach efforts are underway to assist those having difficulties
- Possible presentation planned by Rosie Duran from Larimer Health Connect
- Director Thielen noted \$5 million in discretionary funds
- Discussion about sustainability concerns for these funds
- The funding represents an increase compared to pre-pandemic levels

There are concerns about both the technical challenges people face during enrollment and the long-term sustainability of the increased funding being used to support these services.

**Proposed 2026 meeting schedule presented. Board discussed:**

- **Summary of Board Meeting Discussion - Meeting Schedule 2026**

Proposed changes to the 2026 Board of Directors meeting schedule

- **Director Hathcock** proposes removing July and September meetings from the schedule

- **Director Field** agrees with removing these meetings

- **Director Thielen** wants to postpone the decision until a new director is in place

#### Disagreements:

- **Director McKay** does not agree with the resolution and wants edits made immediately, disagrees with the proposed dates

- **Director Hottenstein** would prefer no July meeting but is willing to wait for the Executive Director's input (ED)

- **Director Hathcock** suggests a compromise: if meetings are removed, finalize this decision earlier in the year so all dates can be calendared

- **Decision:** Vote postponed until January meeting

- Specific months mentioned: **July and September** (proposed for removal)

- Decision to be voted on: **January 21, 2026**

**Action:** Vote deferred to allow schedule refinement based on workload considerations.

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## **Board of Directors Reports**

**Director Hottenstein:** Met with the DDA and meetings for the ED/CEO search

**Director Hathcock:** Met with Director Thielen and is excited to see the Ed/CEO candidates

**Director McKay:** Met with Senator Bennett and toured new facility; also spoke about LHC

**Director Field:** No Update. Commended LHC for all of their hard work

**Director Thielen:** Attended a Special Meeting and met with Director Hottenstein

## **ED/CEO Sub-Committee Search Updates**

- First round interviews begin tomorrow (December 11, 2025)
- Additional first round interviews on December 18th
- Final (In-person) interviews scheduled for the week of January 12, 2025
- Tomorrow's interviews will be recorded on video for the Board of Directors to review
- The search appears to be moving through a structured two-round process, with the Board staying involved through video reviews of the initial candidate interviews.

## **Executive Committee Update**

Not much to add at this time.

## **Executive Director Staff Report**

### **Facilities & Communications**

- Rebranding updates in progress

### **Safety & Compliance**

- PFA meeting scheduled with safety drills in January
- ICC meeting completed

### **Donations & Community**

- 500 toothbrushes donated by Waterpik
- 270 lbs. of food donated to food bank

### **Staff & HR**

- New 30 and 90-day check-ins being implemented for staff
- All Staff meeting was successful

### **Enrollment & Access**

- LHC now offering Saturday and evening appointments for enrollment
- CE providing support with enrollment efforts

### **Staffing Challenges**

- Dental assistant shortage discussed
- Exploring dental schools as recruitment source, but current market is difficult

## **VII. Adjourn**

*Motion to adjourn the meeting at 7:01 pm*

*Moved by Director Hathcock, seconded by Director Thielen; passed unanimously.*

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