



**Board of Directors Regular Meeting  
MINUTES**

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Location: 120 Bristlecone Dr., Fort Collins, CO 80524 or Zoom

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Date: Thursday, January 23, 2025

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Time: 5:30 PM

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**Board Members Present:**

Molly Gutilla, MS DrPH, Board President  
Julie Kunce Field, JD, Board Vice President  
Joseph Prows, MD MPH, Treasurer  
Erin Hottenstein, Assistant Treasurer  
John McKay, Secretary

**Also Present:**

Elizabeth Lebuhn, Associate Attorney, Hoffman,  
Parker, Wilson & Carberry, P.C.

**I. Call to Order**

- a. Roll Call Board of Directors  
With quorum present, Board President, Molly Gutilla called the meeting to order at 5:33 pm.
- b. Welcome Guests & Attendees
- c. Conflict of Interest Statement  
No conflicts were reported.
- d. Approval of Agenda  
*Motion: To approve the agenda*  
*Moved by Erin Hottenstein; seconded by Joseph Prows; passed unanimously*

**II. Public Comment**

- a. A letter of public comment was submitted from the Health District leadership regarding the Strategic Plan.
- b. A letter of public comment was submitted by Dr. Mark Wallace, CEO of North Colorado Health Alliance. regarding the Health District's strategic plan and leadership direction.
- c. A letter for public comment was submitted by MJ Jorgensen, Deputy Executive Officer of North Colorado. Health Alliance regarding the strategic plan and direction of the Health District.
- d. Averil Strand – District Resident  
Commented on leadership and community partnerships.
- e. Lee Thielen – District Resident  
Commented on leadership, fiscal controls, and the strategic plan.

- f. Patricia Alvarez Harrell – Executive Director of Alianza Norco commented on strategic plan and leadership.
- g. Sean Kennedy – Health District Staff  
Commented on leadership.
- h. Maggie Mueller – Health District Staff  
Commented on community partnership.
- i. Julie Estlick – District Resident  
Commented on leadership.
- j. Tom Linnell – District Resident/Former Health District Board Member  
Commented on leadership.

### **III. Consent Agenda**

- a. December 10, 2024, Regular Meeting Minutes
- b. November 2024 Financial Statements

*Motion: To approve the consent agenda consisting of the December 10, 2024, Regular Meeting Minutes and the November 2024 financial statements.*

*Moved by Erin Hottenstein; seconded by Julie Kunce Field; passed unanimously*

### **IV. Action Items**

#### **a. Contract for Legal Services/General Counsel**

The Health District released an RFP for legal services/general counsel. The selected contractors provide expertise in public governance within the areas of special districts and health care law.

*Motion: To ratify the contracts executed for legal services with Hoffman, Parker, Wilson & Canterbury, P.C. and Hush Blackwell*

*Moved by Joseph Prows; seconded by John McKay; passed unanimously*

#### **b. Board of Directors Meeting Schedule**

- I. Resolution 2025-01: Establish Meeting Days
- II. Resolution 2025-02: Designating the Official Posting Location

*Motion: To approve Resolution 2025-01 to Establish Meeting Days and Times for the Board of Directors Meeting and Resolution 2025-02 Designating the Official Posting Location for 2025*

*Moved by Julie Kunce Field; second by Joe; passed unanimously*

### **V. Reports and Discussions**

#### **a. 2025 Board of Directors Election Timeline**

Katie Wheeler provided an update on the Board of Directors Election timeline and shared that the internal elections workgroup held a kickoff meeting and highlighted upcoming key dates:

- January 27<sup>th</sup>: Start for call for nominations
- February 28<sup>th</sup>: Deadline for call for nomination petitions

The Board of Directors requested regular updates on the election timeline and communications strategies and shared that they are willing to be ambassadors to increase awareness of the election. President Gutilla shared that the Women League of Voters is interested in hosting a candidate forum and that more information will be provided.

**b. Board of Directors Reports**

- Molly Gutilla: No report
- John McKay: No report
- Erin Hottenstein:
  - Molly Gutilla and Erin Hottenstein attended the Martin Luther King, Jr. March and Celebration event at Colorado State University.
- Julie Kunce Field:
  - Julie Kunce Field and Executive Director, Liane Jollon, were invited to speak at the Fort Collins Club Culture Club where they shared the Health District's history and strategic plan. Vice President Field share that there was a high level of interest in the Health District and expressed excitement to have had the opportunity to participate.
  - Attempted to attend the town hall meeting of our regional legislative members but was unable to get into the room with the high-level of attendance and engagement from the community.
  - The Health District Board of Directors is working with Talent Centric Designs to evaluate human resources process as well as Board of Director and Executive Director performance. The Executive Director evaluation will include a workplace culture staff survey.
  - Also addressed recently circulated comments concerning an ethics complaint filed against the Executive Director in her former role. Vice President Field stated that the complaint was dismissed and there are no ongoing concerns.

**c. Liaison to PVHS/UCHealth North Report**

- John McKay shared that UCHealth reported that admissions have risen by 6%.
- UCHealth plans to open their Neighbor Health Unit this fall, with 15 beds slated for the 2026 fiscal year.
- The facility previously used as Mountain Crest Behavioral Health Center will be transferred to Poudre Valley Hospital.
- UCHealth is advancing its integrated care model by focusing on Electroconvulsive Therapy, Transcranial Magnetic Stimulation Therapy, and prescribed Esketamine Therapy.
- The hospital plans to purchase an additional robot to support surgical procedures.

**d. Executive Committee Update**

Molly Gutilla shared the board of directors held an Executive Session on Monday, January 20<sup>th</sup> for legal advice. A formal memo was presented and read into the records.

**e. Executive Director Staff Report**

Liane Jollon highlighted the written Executive Director report and department updates within the board meeting packet and asked the board if there were other items they would like to see included in future reporting. The Board of Directors request information on the organization's plan for supporting client rights regarding federal immigration policy changes in upcoming meetings.

## **VI. Announcements**

### **a. Next Regular Board of Directors Meeting**

Thursday, February 27, 2025

## **VII. Adjourn**

*Motion: To adjourn the meeting at 6:56 p.m.*

*Moved by Julie; seconded by Erin Hottenstein; passed unanimously*